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### Top 10

UK university for employability (The Guardian University Guide 2015)



Joint 6th

in the UK for student satisfaction among comparator universities (National Student Survey 2014)

Newcastle University London offers you the opportunity to study at a world-leading university with an excellent reputation for research-led teaching and graduate employability. Study at a Russell Group university in a city that offers you the perfect base to develop your professional network.

Newcastle University London is a partnership between Newcastle University and INTO - the global education partner. The launch of the London campus enables us to offer Newcastle University degrees in addition to our university preparation courses.

In London you can choose from a range of undergraduate and postgraduate degrees that reflect the strengths of the triple-accredited Newcastle University Business School delivered in one of the world's most important financial centres. Building on our well-established connections with business and industry, you will benefit from studying in an internationally diverse environment. You will gain from regular contributions by thought leaders, alumni and leading professionals through masterclassses, internships and employer events.



"Newcastle University is a world-leading civic university with a proud tradition, committed to world-class academic excellence - but excellence with a purpose. The exciting development of our new London campus will deliver top-quality opportunities with an international focus, and will provide students and staff with increased links to facilities and national and international businesses based in London. I look forward to welcoming you here."

Professor Chris Brink, Vice-Chancellor Newcastle University

Top 1% of world universities (QS World University Rankings 2014)

A founder member of the internationally recognised Russell Group, representing 24 of the UK's most highly respected research-intensive universities



**Newcastle University London** 



▼ The University's Newcastle campus



### **About the University**

Newcastle University is world leading and is ranked in the top 1% of universities in the world. Our reputation for academic excellence, high graduate employability and student experience attracts students from all over the world. Our new London campus offers you the opportunity to benefit from a world-class business education in the heart of London's financial district.

#### **History and heritage**

Over its 180-year history, Newcastle University has grown into an internationally recognised university with campuses in Singapore and Malaysia as well as the new campus in central London.

#### Research-informed teaching

Newcastle University is committed to excellence with a purpose. The University seeks to provide you with an 'education for life' at the same time as pursuing research that finds solutions to some of the most pressing challenges facing global society. This means giving you the skills and knowledge you need to achieve success in all walks of life, whatever you choose to do. The University's reputation is based on both the quality of its academic work and its research approach, which engages communities, organisations, business and industry.

The new London campus provides degreelevel teaching delivered by academic staff actively engaged in research and who have a passion for their subject areas, resulting in innovative and engaging teaching. The campus is also the London research hub for academic staff from Newcastle University.

#### A global university

Newcastle University is a university with a global outlook, whose graduates meet the increasing demand for highly skilled, forward-thinking graduates needed to work in diversifying and expanding economies around the world. The University already has well-established programmes and partnerships in Malaysia, Singapore, China, Brazil, Japan, and the USA. Our London campus, based in one of the most influential cities in the world, will provide students and staff with increased links to national and international businesses based in London.

#### **Quality assurance**

All degrees offered at our London campus will meet the same rigorous quality standards as all our Newcastle University degree programmes. As for all UK universities, Newcastle University is subject to the monitoring of the standards and quality of the education we provide by the Quality Assurance Agency for Higher Education (QAA) and assessment of the quality of our research through the Research Excellence Framework (REF). In addition, Newcastle University Business School submits to rigorous international scrutiny and is one of an elite group of business schools worldwide that hold the triple accreditation of AACSB, AMBA and EQUIS.\*

\* Association to Advance Collegiate Schools of Business, Association of MBAs and European Quality Improvement System

#### Global connections

Students at Newcastle University join a community of over 122,000 graduates from over 110 different countries. This alumni network is hugely valuable in offering global business connections worldwide. The London campus will host regular masterclasses, employer and alumni events.

"I'm a great believer in action learning.
One of our roles is to inform. In other words we disseminate the benefits of our research but equally important is the application of those ideas. We teach students how to apply those ideas in reality."

Professor John Wilson, Director of Newcastle University Business School

All degrees are awarded by Newcastle University



Our Newcastle campus has a history stretching back over 180 years







Adam Soliman and his successful tea brand

The Careers Service helped entrepreneur Adam Soliman to launch his own brand of specialist teas after graduating with an accounting and finance degree. Sainsbury's supermarket chain now sells 'Charbrew' in 400 of its UK stores. After successfully breaking into the UK market, Adam is now setting his sights on the international market.

# Careers and employability

Newcastle graduates have an excellent reputation among recruiters and the University is one of the top 20 'most targeted' UK universities by graduate employers. Throughout your studies at Newcastle University London you will benefit from our award-winning careers support. We will help you to explore different career paths, develop your employability and entrepreneurial skills and make connections with leading employers.

#### **Careers advice**

You will benefit from one-to-one and group sessions with careers advisers, including help with career planning, researching opportunities, preparing CVs, job applications and interview coaching.

The Careers Group London is a source of additional support for students.

#### **Vacancies**

Over 2,000 employers each year use the University's searchable vacancies database to advertise graduate jobs, work experience, internships and placements. A Graduate Connections database will link you with over 750 graduates who are now employed in a wide range of jobs and professions.

#### International students

All of our careers support is available to our students regardless of where they are from or where they aim to work. The University also has dedicated resources specifically for international students, including information on how to find a job in the UK and internationally. Where a student's visa permits it, the Careers Service will also help students to find work alongside their studies, helping students to experience British working culture and improving their English language skills.

#### **Employer links**

Newcastle University graduates have an excellent reputation amongst recruiters and the Careers Service has links with many top graduate employers based in the UK and globally who target our students. You will be able to attend careers fairs in both London and Newcastle.

#### **Support for entrepreneurs**

A dedicated team of business advisers and development officers can offer one-to-one support and advice for students wanting to explore business ideas, start or grow their own business, work self-employed or freelance.

#### **Work-based learning**

Alongside support offered by the Careers Service, students have the opportunity to include project-based assignments and case studies within their degrees at Newcastle University London. This provides valuable experience in applying knowledge to real-world challenges - and is an excellent way to form connections with employers in London. Employers actively contribute to our degree programmes, delivering lectures and participating in professional skills modules. Internships and work placements may also be available.

Top 20

UK university most targeted by top employers, The Graduate Market in 2014 report (High Fliers Research 2014)



Multi-award-winning Careers Service

#### ▼ Private study areas



▼ Multimedia classrooms



▼ Modern IT facilities



▼ Learning Resource Centre



### **Modern facilities**

Newcastle University London provides outstanding teaching and learning facilities in a purpose-built building on Middlesex Street near Liverpool Street Station in the City of London. The building is shared with international students preparing for degree-level study at City University London, providing an integrated and dynamic learning environment and the opportunity to meet students on other programmes.

#### Flexible teaching spaces

The facilities include two multipurpose lecture theatres and modern seminar rooms, which all contain interactive whiteboards. These flexible learning spaces support lectures, practical sessions, seminars, tutorials, supported private study and e-learning.

#### **Learning Resource Centre**

The on-site Learning Resource Centre offers a range of learning materials including core textbooks, DVDs, CDs and newspapers, as well as printing, copying and scanning facilities. In addition, you will have access to the University's wealth of online learning resources, including over half a million ebooks and electronic journals. The experienced and friendly Learning Resource Centre staff provide advice and training to help you make the most of resources available.

#### Modern IT facilities and e-resources

You will benefit from extensive modern IT facilities and free wireless internet access. Once you register on your programme you will be assigned your own Newcastle University email address and a student smartcard which will provide you with access to a range of online learning materials.

Newcastle University degree programmes use online technology to provide additional study resources through a virtual learning environment, which provides access to reading lists, course handouts, online assessment and online discussions with tutors and fellow students.

#### Support and wellbeing

Professionally trained staff offer confidential help and advice on everything from student finance and accommodation, to immigration and general wellbeing. The on-site Student Support team is also available to provide emotional and pastoral support for students.

Newcastle University has one of the largest ebook collections in the country



Newcastle University's Library Service has been awarded five charter marks and two Customer Service Excellence awards

#### ▼ The lively Spitalfields Market near the campus



▼ Nearby Brick Lane, famous for its many curry restaurants



▼ Excellent transport links make it easy to explore London



▼ The British Museum



▼ The City of London, on your doorstep



▼ Vibrant shooning area near the campus



2nd

largest global financial centre in the world (Global Financial Centres Index 2014)



### **About London**

London is one of the most exciting and diverse cities in the world. A global financial centre, second only to New York, and home to 70 FTSE 100 listed companies, and some 400 Fortune 500 companies, London is the perfect location for business students.

#### **Central London location**

Newcastle University London campus has excellent public transport links. Liverpool Street Station is a five-minute walk from the campus and offers connections across London via the Central, Circle, Hammersmith and City and Metropolitan underground lines. Within minutes you can be at The Tower of London or St Paul's Cathedral. Oxford Street and Covent Garden are just 15 minutes away.

#### On your doorstep

The Newcastle University London campus is located in a vibrant part of London, known for its trendy shops and cultural scene.

Just beyond the campus are Spitalfields Market, Brick Lane and the delights of the East End. Cutting-edge fashion boutiques and independent art galleries, along with some of London's best food markets, are all on your doorstep.

#### **Explore London**

- Hundreds of museums, galleries and music venues, many with free public access.
- Access to an unparalleled array of academic resources including a wealth of world-renowned libraries, museums and research institutes.
- A top destination for shopping with Oxford Street, Covent Garden and the Westfield shopping centre easily accessible.
- A top spot for eating out with a great choice of restaurants offering cuisines that reflect the city's multi-cultural population.
- Excellent transport links make it easy to explore the city, the UK and Europe.
- One of the greenest capitals in the world, with more than 3,000 parks and open spaces.

#### **Explore the UK**

From London there are excellent rail connections through the UK. Newcastle is three hours by train from London King's Cross train station – so you can easily visit the University in a day trip. The same line will take you on to Edinburgh, and if you wish to explore further the Eurostar service from nearby St Pancras train station has a frequent service to continental Europe (Paris, Brussels and Lille).

3rd

best city for students in the world (QS Best Student Cities 2015)

#### ▼ Queen Elizabeth Olympic Park



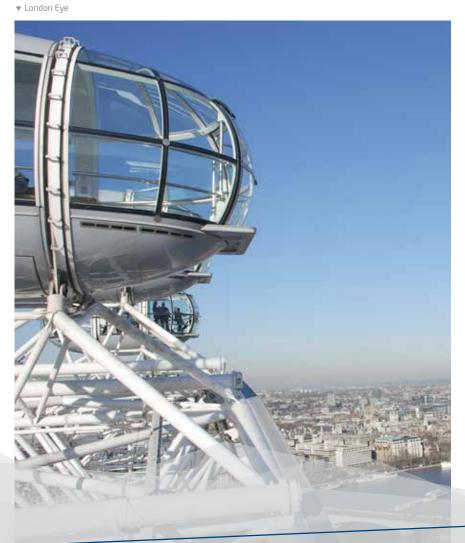
▼ Join in with the social programme





"We're here to ensure that your university experience is the best it can be! We represent your views, support you, provide fun events and opportunities to develop your skills."

Claire Boothman, President of Newcastle University Students' Union



The Queen Elizabeth Olympic Park provides world-class sports facilities within easy reach of the campus

### Student life

While the main reason for coming to London is to study, in our experience involvement in non-academic activities will help you adjust to student life and allow you to develop a network of friends to make your time in the capital more enjoyable.

#### **Students' Union**

Students at Newcastle University London are members of Newcastle University Students' Union (NUSU) and it is our job to make sure that you have a great time while studying here. The Students' Union is run by students, for students and provides social activities as well as advice and support. We also represent students on their concerns and problems, meaning that you truly have a voice on all matters that affect you.

#### Social programme

The campus and city offer a wide range of activities and events for you to get involved in. To ensure that there is something to interest everyone, the Student Services team arrange a varied social programme.

Social events may include:

- tour of iconic London attractions
- · day trip to Windsor or Brighton
- a boat cruise to Greenwich
- · film night
- paintball
- international day
- cooking classes.

#### **Sport**

In London, you will never be far from a worldclass sports facility. Host to the London 2012 Olympic and Paralympic Games, the city is home to a variety of world-class sports facilities at the Queen Elizabeth Olympic Park, which recently reopened to the public and is only three underground stops from the campus.

State-of-the-art facilities at the Olympic Park include:

- the Copper Box Arena get in shape in the gym, work out in group exercise classes or take part in activities in the ultra-modern sports hall
- the Lee Valley Hockey and Tennis Centre

   provides two hockey pitches, four indoor tennis courts and six outdoor courts
- the Lee Valley VeloPark world-class facilities for track cycling, road racing, BMX or mountain biking
- the London Aquatics Centre designed for swimmers of all abilities.

#### **International Students House**

International Students House (ISH) is a unique social, cultural and recreational centre in the heart of London - the ideal place to meet and make friends. ISH welcomes students from all over the world, including local students from the UK, which helps to make it a truly multi-cultural environment.

If you choose to become a member you can enjoy a large variety of events, activities, sports and hobbies in a safe, friendly and fun environment. Most of the activities are free as part of your membership, while a small fee is charged for some.

For more information, visit: www.ish.org.uk

Explore the city and make new friends through the social programme ▼ Welcome Desk, home to the Student Services team





"The Student Services team is here to help with anything you need to help you settle into your new life in London. The hub of the campus is the Welcome Desk where you will receive a warm and friendly welcome from the team."

Madonna Fieldhouse, Head of Student Services



### Student support

Whatever level of support you need, our Student Services team will be there to help you every step of the way, so that you can concentrate on your studies. Whether you need information to prepare for your arrival, or help with settling in to your new surroundings, our support services will ensure that you make the most of your time with us and achieve your academic goals.

#### **Applications**

Your first point of contact is likely to be with one of our education counsellors. Always happy to help, they recognise the importance of your choices and have indepth knowledge of the courses on offer at Newcastle University London. They will gladly answer any questions and assist you with the application process.

For further information, see page 48.

#### Students who are under the age of 18

Before we accept a student younger than 18 years of age, parents must sign a consent form agreeing the outlines of the Under 18 Policy. Relevant forms will be sent to parents and the student with confirmation documents. No student will be accepted without completing and returning these forms before the start of the course.

A copy of the Under 18 Policy is available on request.

#### **Preparing for your arrival**

Once an offer has been accepted, you will receive a pre-departure guide containing practical information to help you to prepare for your arrival in London and begin your course.

#### Airport pickup service

For international students, an airport pickup service from one of London's three international airports is available for an additional charge.

#### 24-hour support

A member of our dedicated Student Services team will be your first point of contact for any non-academic issues. They will be on-hand at the main Welcome Desk to provide help and advice on topics such as registering with a doctor, opening a bank account, personal safety, part-time work, volunteering, and visa and immigration issues. You will also be given a 24-hour telephone number to be used in the unlikely event of an emergency.

#### **Orientation programme**

There will be a full orientation programme at the start of your course, including a tour of your new campus. A city tour is also offered to those students who are new to London.

#### Monitored attendance

Good attendance is key to academic success. Newcastle University London expects students to attend all academic sessions. Student attendance is monitored carefully and where attendance is not satisfactory, we have an absence procedure.

Newcastle University London has an additional obligation to report to UK Visas and Immigration any changes that may affect the terms of an international student's visa, including absence from the programme.

#### **Multifaith provision**

London is a cosmopolitan city where all the major religions of the world have places of worship. The Student Services team can provide information on places of worship close to the campus.

#### Ongoing English language support

If you need additional support with developing your English language skills, free, In-sessional English classes are available for international students enrolled on a degree programme.

#### **Tutors and peer mentors**

You will be assigned a personal tutor to support your personal and academic development. They will offer you practical advice and guidance on a range of issues including academic advice on module choices, preparing for exams and helping to signpost relevant careers and skills development provision.



Airport pickup service from the airport to your accommodation

93.4%

of international students are satisfied with support services overall at Newcastle University (International Student Barometer Autumn 2013)





▼ The Craft Building



▼ On-site laundry facilities, Scape East



▼ Scape East



### Accommodation

As a student at Newcastle University London you can choose from a variety of accommodation options, including residences within easy reach of the campus, carefully selected homestay accommodation or privately-let accommodation.

#### **Scape East Mile End**

Scape East is a new premium self-catering student residence located in the vibrant East End of London. You will live alongside international and UK students in sleek, self-contained studios. Every room benefits from modern design with space-saving storage, large windows to let in natural light, a luxurious en suite bathroom with an oversize power shower, and an integrated kitchen.

Communal areas and organised activities make it easy to socialise, while individual bedrooms ensure privacy when studying. There are also dedicated quiet areas providing separate study space, Wi-Fi is available throughout, a 24-hour reception and CCTV, laundry facilities, secure bicycle storage, and two cafés are on site.

#### **Stratford ONE**

Positioned within the Olympic Park, Stratford One is next door to the Westfield Shopping Centre. Shops, restaurants, bars and a gym are all minutes from the accommodation. The accommodation is three minutes' walk from Stratford International station (DLR line) and just 10 minutes' walk from Stratford underground station.

Rooms include: individual room, private bathroom, kitchen facilities, utility bills, Wi-Fi internet. The building offers: common room, on-site laundry room available 24-hours a day, quiet study areas, roof terrace with panoramic views, secure bicycle storage, 24-hour security and secure door entry systems.

#### **The Craft Building**

The Craft Building is a newly refurbished residence and is conveniently located near to Aldgate East and Whitechapel underground stations. It is two minutes' walk from Brick Lane and very close to Spitalfields market, which means that you have an array of shopping and entertainment options right on your doorstep.

All rooms are of a high standard and offer the choice of either premium en suite or classic en suite rooms, which are offered in clusters of eight and share generous and well-equipped kitchens.

#### **Homestay**

Homestay accommodation provides students with a 'home away from home'. We offer a variety of homestay options ranging from bed and breakfast to self-catering, with locations throughout London. Students live with hosts sharing mealtimes (breakfast only or half-board, to include breakfast and evening meal) and all other facilities in the home, including bathroom and laundry facilities.

#### Other accommodation options

Across London there are a range of other purpose-built private student residences, which you can book directly. These include Nido Spitalfields, a premium student accommodation which is conveniently located behind the campus and offers a range of single studios and two, four, five and six-bedroom apartments.

Other accommodation options may become available closer to the course commencement dates. For further information, check online or contact the London Accommodation team:

LondonAccommodation.Referral@into.uk.com



Centrally located residences with Wi-Fi





### Choosing your course

Newcastle University London offers a range of undergraduate and postgraduate study options, as well as academic preparation and English language courses for international students. Find the right programme for you using the guide below.

Newcastle University degree programmes	First intake	English language requirements	Length
BSc Honours in International Business Management	September 2015	IELTS 6.5 or equivalent	3 or 4 years
BSc Honours in Accounting and Finance*	September 2016	IELTS 6.5 or equivalent	3 years
BSc Honours in International Management and Marketing*	September 2016	IELTS 6.5 or equivalent	3 or 4 years
MSc International Business Management	September 2015	IELTS 6.5 (with a minimum of 6.0 in all subskills) or equivalent	12 months
MSc Banking and Finance*	September 2016	IELTS 6.5 (with a minimum of 6.0 in all subskills) or equivalent	12 months
MSc International Marketing*	September 2016	IELTS 6.5 (with a minimum of 6.0 in all subskills) or equivalent	12 months

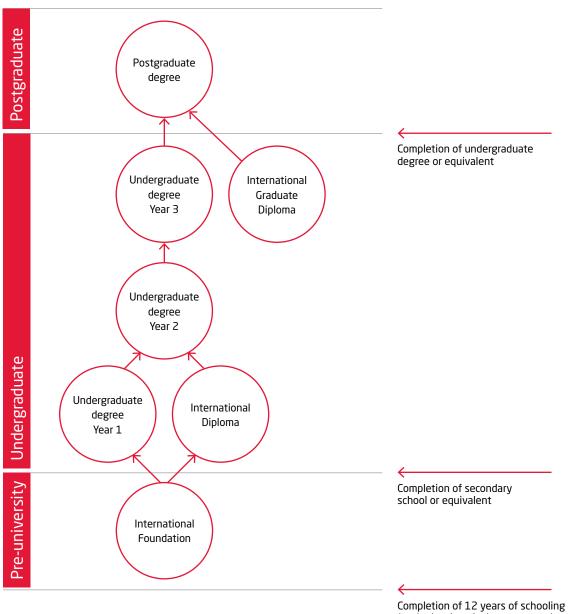
University preparation courses	Start dates	English language requirements**	Length
International Foundation	September and January	From IELTS 5.0-IELTS 5.5 depending on course length	3 or 4 terms
International Diploma	September and January	From IELTS 5.5-IELTS 6.0 depending on course length	3 or 4 terms
International Graduate Diploma	September and January	From IELTS 5.0-IELTS 5.5 depending on course length	3 or 4 terms
English for University Study	September, January, April and July	From IELTS 3.0 (with a minimum of 3.0 in writing)	1, 2, 3 or 4 terms

<sup>\*</sup> Subject to final University approval.

<sup>\*\*</sup> The above information is only a guide. Depending on the course, in addition to meeting the overall IELTS requirement, you may need to achieve specific scores in specified subskills. Please see the relevant course page for full details.



Whatever your academic ambitions, our university-validated academic preparation courses will help you make the transition to the British education system, and progress to your chosen degree at Newcastle University London. If you do not meet the minimum English language requirements, we offer a range of English language courses to prepare you for university study.



Completion of 12 years of schooling (or the local equivalent to meet the same standard) with good grades

### BSc Honours in International Business Management

Successful organisations throughout the world recognise the importance of operating in a global market, whilst adapting to the local cultural context. The BSc in International Business Management develops your understanding of international business and provides the knowledge and skills to manage the challenges involved in operating across borders.

#### **Programme overview**

This degree programme starting in September 2015 is designed for students who wish to pursue careers in international, multinational or global organisations and contexts.

You will enhance your CV, develop your language and communication skills and extend your understanding of international business management from a global perspective in one of the world's best cities for business.

#### **Career opportunities**

Newcastle University consistently has one of the best records for graduate employment in the UK. Our Newcastle graduates go into a wide variety of careers, including financial services, accountancy, management consultancy, business development, marketing, retail management, and human resource management.

#### What will I study?

Our degrees are divided into Stages. Each Stage lasts for an academic year and you need to complete modules totalling 120 credits by the end of each Stage. Please be aware that programme modules do change and therefore may differ for your year of entry.

#### Stage 1

At Stage 1 you will receive a general foundation in the main disciplines of international business management, covering:

- Business English modules
- Fundamentals of Accounting and Finance
- · International Business
- Introduction to Management and Organisation
- Quantitative Methods for International Business Management.

#### **Key course facts**

#### Start date

September 2015

#### Programme code

N122

#### **Programme length**

3 academic years full time (2015)

An additional work placement year will be available from 2016 entry (subject to final University approval).

#### **Academic entry requirements**

Completion of International Foundation or the International Diploma at the Newcastle University London campus to the required level for entry. For further details of the progression grades required for guaranteed entry see pages 34 and 38.

#### or

A levels: AAB, any subjects excluding General Studies. Minimum grade B in GCSE Mathematics and English (if not offered at a higher level).

#### or

International Baccalaureate 35 points. 5 points required from Standard Level Mathematics or Mathematical Studies if not offered at Higher Level. 5 points required from Standard Level (or grade B in GCSE) English if not offered at Higher Level.

If your qualifications are not listed here, please contact **newcastlelondon@ncl.ac.uk** for further guidance.

#### **English language entry requirement**

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS score of 6.5 or equivalent.

If you do not meet this requirement, you may apply for English for University Study. See page 44 for further details.



Less than 1% of business schools worldwide hold triple accreditation from AACSB, AMBA and EQUIS. Newcastle University Business School is one of only 20 in the UK to hold this 'triple crown'.

#### Stage 2

At Stage 2 you will focus on the functional aspects of international business management, covering:

- Global Perspectives in Managing People and Organisations
- Global Strategic Marketing
- International Finance and Financial Markets
- Language and Cross-cultural Communication
- **Operations Management**
- Professional Communication Skills.

#### Work placement

From 2016, a four-year programme with placement year will be available (subject to final University approval). Between Stages 2 and 3, students on a four-year degree with placement will have the option to spend a full academic year on a work placement with an approved organisation. While on placement you will complete the following modules:

- International Business Management **Placement**
- Reflective Report.

#### Stage 3

At Stage 3 you focus on the strategic aspects of international business management, covering:

- **Advanced Global Strategy**
- Contemporary Issues in International **Business Management**
- International Business Diplomacy
- Working in Intercultural Settings.

You will then take a dissertation or research project on an international business management topic of your choice.



# BSc Honours in Accounting and Finance

The BSc in Accounting and Finance provides a firm foundation in accounting and finance, offering you a balance of academic theory and real-life problem-solving skills that will be attractive to a wide range of employers. The degree focuses on the core disciplines of financial accounting, management accounting and finance.

#### **Programme overview**

This programme starting in September 2016 covers the essential skills for a successful career in any area of business and finance.

#### **Career opportunities**

Newcastle enjoys a good reputation for producing highly employable graduates. Many of our graduates go on to train as chartered accountants. However, this degree can also lead to a wide choice of other career options, such as finance or general management. A high proportion of the chief executive officers of FTSE 100 companies are accountants by training.

#### What will I study?

Our degrees are divided into Stages. Each Stage lasts for an academic year and you need to complete modules totalling 120 credits by the end of each Stage. Please be aware that programme modules do change and therefore may differ for your year of entry.

#### Stage 1

During Stage 1 you will be introduced to the subject area through core topics covering:

- Introductory Economics
- Introduction to Financial Accounting
- Introduction to Management Accounting and Finance
- Professional Skills for Accounting and Finance.

We balance this with a range of business disciplines including management and an introduction to Business law.

#### Stage 2

In Stage 2 you begin to develop your skills in finance, financial accounting and management accounting through studying the following modules:

- Corporate Finance
- Financial Control
- Intermediate Financial Accounting
- Managerial and Business Economics
- Understanding Company Accounts.

#### Stage 3

In Stage 3 you complete further compulsory modules covering:

- Accounting, Organisations and Society
- Derivatives Markets
- · Financial Accounting
- International Financial Management
- Management Accounting
- Taxation in Accounting.

You may also boost your employability through work-related learning, or undertake a dissertation on a chosen research topic.

#### **Key course facts**

#### Start date

September 2016 (subject to final University approval)

#### Programme code

N402

#### Programme length

3 academic years full time

#### **Academic entry requirements**

Completion of International Foundation at the Newcastle University London campus to the required level for entry. For further details of the progression grades required for guaranteed entry see page 34.

#### 0

A levels: AAB, any subjects excluding General Studies. Minimum grade A in GCSE Mathematics and Grade B in GCSE English (if not offered at a higher level).

#### or

International Baccalaureate 35 points. 5 points required from Standard Level Mathematics or Mathematical Studies if not offered at Higher Level. 5 points required from Standard Level (or grade B in GCSE) English if not offered at Higher Level.

If your qualifications are not listed here, please contact **newcastlelondon@ncl.ac.uk** for further guidance.

#### **English language entry requirement**

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS score of 6.5 or equivalent.

If you do not meet this requirement, you may apply for English for University Study. See page 44 for further details.



Times University Guide 2015)

### BSc Honours in International Management and Marketing

The BSc in International Management and Marketing is a vocationally orientated degree for students wishing to pursue careers as managers and marketing professionals working in an international context. Topics covered include global marketing, consumer behaviour, management and organisation, and growth in a globalised economy.

#### **Programme overview**

This three or four-year degree programme starting in September 2016 combines business management with contemporary marketing theory and practice. You will gain significant real-world business experience and benefit from our strong links with globally recognised companies, preparing you for a career in management or as an entrepreneur.

#### **Career opportunities**

The degree is designed for students who wish to pursue careers in international, multinational or global organisations and contexts.

#### What will I study?

Our degrees are divided into Stages. Each Stage lasts for an academic year and you need to complete modules totalling 120 credits by the end of each Stage. Please be aware that programme modules do change and therefore may differ for your year of entry.

#### Stage 1

Stage 1 introduces key concepts and methods including:

- · Critical Perspectives on Business Growth
- · Consumer Behaviour
- Introduction to Management and Organisation
- Introduction to Marketing
- Professional Skills for Marketing
- Quantitative Methods for Business Management.

#### Stage 2

Stage 2 focuses on the following areas:

- Business Enterprise (real business simulation over one year)
- Global Perspectives in Managing People and Organisations
- Global Strategic Marketing
- Marketing Communications
- · Operations Management
- Research Methods for Business and Marketing.

#### Work placement

Between Stages 2 and 3, students on a four-year degree with placement will have the option to spend a full academic year on a work placement with an approved organisation. While on placement you will complete the following modules:

- International Management and Marketing placement
- Reflective Report.

#### Stage 3

In Stage 3 you take modules in:

- Advertising and Integrated Brand Promotion
- · Direct and Digital Marketing
- · Electronic Business
- Management, Creativity, Design and Innovation.

You will also complete a marketing or management dissertation or practical consultancy project.

#### **Key course facts**

#### Start date

September 2016 (subject to final University approval)

#### Programme code

N5N2

#### **Programme length**

3 academic years full time

4 academic years including work placement

#### Academic entry requirements

Completion of International Foundation or the International Diploma at the Newcastle University London campus to the required level for entry. For further details of the progression grades required for guaranteed entry see pages 34 and 38.

#### 10

A levels: AAB, any subjects excluding General Studies. Minimum grade B in GCSE Mathematics and English (if not offered at a higher level).

#### or

International Baccalaureate 35 points. 5 points required from Standard Level Mathematics or Mathematical Studies if not offered at Higher Level. 5 points required from Standard Level (or grade B in GCSE) English if not offered at Higher Level.

If your qualifications are not listed here, please contact **newcastlelondon@ncl.ac.uk** for further guidance.

#### English language entry requirement

If English is not your first language, you must provide evidence of your proficiency such as a minimum IELTS score of 6.5 or equivalent.

If you do not meet this requirement, you may apply for English for University Study. See page 44 for further details.



An optional placement year will boost your employability

### MSc International Business Management

The MSc in International Business Management has been developed in response to the growing internationalisation of business and management practice. It celebrates the diversity of living and working across cultures and focuses on the skills, competencies and knowledge necessary for individuals working in today's global business environment.

#### **Programme overview**

Our MSc in International Business Management is suited to you if you are looking to study a broad business-based degree with an international focus.

#### **Career opportunities**

The programme will enable you to develop a career within business management in areas such as management consultancy, marketing or human resource management.

#### What will I study?

The degree consists of 130 credits of taught modules and a 50-credit dissertation. Please be aware that programme modules do change and therefore may differ for your year of entry.

The programme provides you with a broad understanding of the main areas of international business management.

You will cover core management areas including strategy, marketing, and managing organisations and people. You will gain a rich introduction to the complexity of globalisation and cultural difference.

You will also cover:

- applied skills in problem solving, decisionmaking, critical thinking and analysis
- direct experience of working in multicultural environments to analyse business issues and develop strategic approaches to address these issues.

Following the taught modules you will complete a dissertation. This will either be research-based or practice-based and is designed so that you can demonstrate the understanding and skills you have gained from the programme within the context of a detailed study of a management or business issue. You will be supported through research study skills modules and experienced research supervisors.

#### **Key course facts**

#### Start date

September 2015

#### Programme code

5263

#### **Programme length**

12 months full time

#### **Academic entry requirements**

A good first degree, eg a 2:1 Honours degree, or international equivalent, in any subject.

If your qualifications are not listed here, please contact **newcastlelondon@ncl.ac.uk** for further guidance.

If you do not meet this requirement you may be eligible to apply for the International Graduate Diploma. For further details see page 42.

#### **English language entry requirement**

If your first language is not English, we require IELTS 6.5 (with a minimum of 6.0 in all subskills).

We also accept other Secure English Language Tests (SELT) including Pearson PTE.

If you do not meet this requirement, you may apply for English for University Study. See page 44 for further details.



The majority of the University's research is officially classified as worldleading or internationally excellent (REF 2014)

## MSc Banking and Finance

The MSc in Banking and Finance provides you with an opportunity to critically analyse the role of banking within international financial markets, notably the management of asset-specific, company and country risk. You will develop an empirical understanding of the behaviour of international financial markets, alongside the ICT and research skills required by employers in this highly competitive sector.

#### **Programme overview**

Worldwide growth in the financial services sector has furthered the demand for students with specialist skills and competencies in banking and finance. This programme is responsive to trends and issues in global financial services industries and the strong demand for specialist skills in banking.

#### **Career opportunities**

This programme is aimed at students interested in central, investment or retail banking as well as broader finance topics. Newcastle graduates from this programme have entered a variety of roles including accountant, relationship manager, fund manager and auditor.

#### What will I study?

The MSc in Banking and Finance will develop your skills and practical understanding of: the role of banks in a modern economy; the operational behaviour of banks, financial markets and investors; and contemporary debates in international financial markets. Please be aware that programme modules do change and therefore may differ for your year of entry.

The programme covers the following areas:

- applied econometrics
- central banking
- financial derivatives
- · financial theory and corporate policy
- international finance and risk modelling
- introductory econometrics
- research methods in economics and finance
- · retail and investment banking.

In addition you have the opportunity to complete a written dissertation on a topic of your choice.

#### **Key course facts**

#### Start date

September 2016 (subject to final University approval)

#### Programme code

5268

#### **Programme length**

12 months full time

#### **Academic entry requirements**

A minimum of a 2:1 Honours degree or an international equivalent, with transcript evidence of at least two mathematical modules. We will also consider your application on an individual basis if you have a 2:2 Honours degree and substantial, relevant, professional experience.

If your qualifications are not listed here, please contact **newcastlelondon@ncl.ac.uk** for further guidance.

#### English language entry requirement

If your first language is not English we require IELTS 6.5 (with a minimum of 6.0 in all subskills).

We also accept other Secure English Language Tests (SELT) including Pearson PTE.

If you do not meet this requirement, you may apply for English for University Study. See page 44 for further details.



### MSc International Marketing

The MSc in International Marketing provides opportunities for you to acquire a thorough understanding of marketing theories and how to apply them to real world business challenges. You will specialise in marketing within an international context, including the rapidly developing issues surrounding global communications and brand management.

#### **Programme overview**

Organisations are becoming increasingly aware of the importance of understanding what their customers want and therefore the necessity to develop products and services that meet customers' needs and aspirations. Organisations that place the customer at the forefront of all decision-making and take a marketing-led approach are able to create competitive advantage and build brand loyalty.

This degree is aimed at graduates of all disciplines who wish to study a commercially focused postgraduate course.

#### **Career opportunities**

The MSc in International Marketing develops the knowledge and skills required for a successful career in business and marketing within an international context. Newcastle graduates are currently employed in companies around the world including L'Oreal, Accenture, Microsoft, Sainsbury's, Shell, Nestlé, and HSBC Bank International.

#### What will I study?

During this programme you will take compulsory modules covering the areas below. Please be aware that programme modules do change and therefore may differ for your year of entry.

- consumer behaviour
- international brand management
- the international business environment
- international marketing
- international marketing communications
- market analysis
- marketing research
- principles of marketing.

Following the taught modules you will complete a dissertation. This will either be research-based or practice-based and is designed so that you can demonstrate the understanding and skills you have gained from the programme within the context of a detailed study of a management or business issue. You will be supported through research study skills modules and experienced research supervisors.

#### **Key course facts**

#### Start date

September 2016 (subject to final University approval)

#### Programme code

5269

#### Programme length

12 months full time

#### **Academic entry requirements**

You require a good first degree, eg a 2:1 Honours degree, or international equivalent, in any subject.

If your qualifications are not listed here, please contact **newcastlelondon@ncl.ac.uk** for further guidance.

If you do not meet this requirement you may be eligible to apply for the International Graduate Diploma. For further details see page 42.

#### **English language entry requirement**

If your first language is not English we require IELTS 6.5 (with a minimum of 6.0 in all subskills).

We also accept other Secure English Language Tests (SELT) including Pearson PTE.

If you do not meet this requirement, you may apply for English for University Study. See page 44 for further details.



### International Foundation

The International Foundation prepares you for direct entry to Year 1 of one of three business-related undergraduate degrees offered at Newcastle University London. There is a single pathway in Business.

#### What is the International Foundation?

The International Foundation combines academic study, intensive English language preparation, study skills and cultural orientation - all that is necessary for successful university study.

#### What is special about the programme?

- Newcastle University validated.
- A quality-assured university programme.
- A conditional offer of a place on the first year of a relevant undergraduate degree at Newcastle University London.
- Guaranteed university placement for all successful students who achieve the required grades.
- Professional support and guidance with university applications.
- Premium facilities at our modern London campus.
- · High contact hours and small class sizes.
- · Multiple start dates.
- The highest levels of pastoral care and support.

### What if I do not meet the minimum English language requirements?

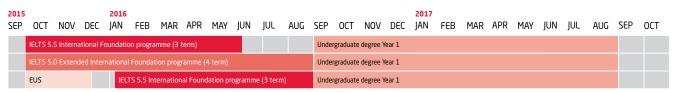
Lasting four terms, the Extended Foundation incorporates a term of intensive English language tuition at the beginning of the course, allowing you to begin your course and improve your English to a level appropriate for academic study. Examples of the combined programmes are set out in the diagram below.

If you need to study more than one term of English in order to reach the level necessary for academic study you should apply for English for University Study. Please see page 44 for course details.

#### How is the programme validated?

The International Foundation is validated and quality assured by Newcastle University. Successful completion leads to the award of Newcastle University International Foundation Certificate (National Qualification Framework Level 3), which is welcomed as an entry qualification at Newcastle University London subject to meeting the specified course requirements.

#### Recommended study plan and progression route



EUS: English for University Study

#### **Key features**

#### **Assessment**

Grades from the International Foundation do not count towards your final degree, but help the University determine whether you meet the specified progression grades for entry to your chosen degree.

Assessment is both formal and informal. Informally you will receive advice and feedback from your teachers. You will also be assessed by a combination of examinations at the end of each semester and coursework which may include written assignments, reports, practical exercises, group and individual research projects, presentations and problem-solving exercises.

#### Academic guidance

You will receive support from your tutor on personal and academic issues, including advice on your studies and career plans.

#### Assured progression to Newcastle University London

If you successfully complete the International Foundation and meet the specified course requirements, you are guaranteed progression onto the first year of an undergraduate degree at Newcastle University London.

See page 34 for full details of the progression grades required for entry to Newcastle University London. Please contact us for details of progression to other degrees at the University's Newcastle campus.

#### University scholarships

High-achieving International Foundation students who exceed the University's progression requirements and select Newcastle as their first choice university may be eligible for a scholarship that will contribute to their first year of undergraduate studies.

For further information visit: www.ncl.ac.uk/london



## International Foundation

### **Business**

This pathway offers you progression to Year 1 of an undergraduate degree in Accounting and Finance, International Business Management, and International Management and Marketing at Newcastle University London.

#### International Foundation in Business (120 credits)

Core modules	Specialist modules	
English for Academic Purposes (40 credits)	Introduction to Accounting (20 credits)	
Study Skills and Project (20 credits)	Introduction to the Study of Business (20 credits)	
	Maths for Business (20 credits)	

See page opposite for descriptions of core and specialist modules for this pathway.

#### Leading to the following undergraduate degrees at Newcastle University London

Degree	Available for entry from	English for Academic Purposes	Required grade in Mathematics	Overall grade average
BSc (Hons) International Business Management	2015	65	60%	60%
BSc (Hons) Accounting and Finance*	2016	65	65%	60%
BSc (Hons) International Management and Marketing*	2016	65	60%	60%

<sup>\*</sup> Subject to final University approval.

#### You may also be eligible to apply for entry to the following degree areas at the University's Newcastle campus:

accounting and finance; business management; economics; economics and business management; economics and finance; law; marketing; marketing and management; and politics and economics.

#### **Key course facts**

#### Start dates

September and January

#### **Programme length**

- 3 terms or approximately 9 months
- 4 terms or approximately 12 months

#### Class hours

21 hours per week minimum

#### Age requirement

17 years and above\*

#### **Academic entry requirements**

Completion of 12 years of schooling (or the local equivalent to meet the same standard) with good grades.

#### **English language entry requirement**

3 term: IELTS 5.5 (with a minimum of 5.0 in all subskills) or equivalent

4 term: IELTS 5.0 (with a minimum of 4.5 in all subskills) or equivalent

We also accept other Secure English Language Tests (SELT) including Pearson PTE.

If you do not meet the minimum English language requirements you should apply for English for University Study. See page 44 for course details.

For further guidance, please contact **newcastlelondon@ncl.ac.uk** or check with your education counsellor.

\* All students commencing courses on a published September start date must be 17 years old by 31 December of that calendar year. For all other start dates, students must be 17 years old on the published start date of the course.



#### **Module descriptions**

Detailed descriptions of the core and specialist modules for the International Foundation are set out below.

#### **English for Academic Purposes**

This module is designed to help you develop your skills and confidence in academic English. Four key skill areas are covered: reading, writing, listening, and speaking, and all are developed in an integrated and task-oriented way.

The module will encourage you to take responsibility for your learning and a lot of emphasis is placed on private study, student research, student-led presentations, seminar discussions, e-learning and group work.

#### **Introduction to Accounting**

This module aims to prepare students for the world of Business and Accounting by giving them opportunities to develop knowledge and skills in accounting and the mathematics needed for these disciplines. Through a mixture of lecture delivery and small group seminar interaction, students will be guided towards understanding practical topics in the study of accounting.

#### **Introduction to the Study of Business**

This module will help you understand key features of business in the UK. You are introduced to many aspects of business in preparation for a range of business degrees. Topics covered include motivation, management and leadership, business classifications, business funding in the UK, scrutiny of corporate annual reports and accounts, how economic factors affect business, marketing, and current themes in business. You will be taught in lectures, seminars and tutorials, and will be assessed via examinations and coursework.

#### **Maths for Business**

The module covers mathematical and statistical techniques that have applications in business and in economics. The course initially reinforces algebra skills and then builds on these in the areas of equation handling and graphing techniques. Differentiation is introduced as a technique for finding the slope and turning points of a curve. You will develop skills in the area of handling, summarising and representation of data, and become familiar with probability as a concept. The concept of correlation is also introduced and developed to establish relationships between variables.

#### Study Skills and Project

This module is designed to help you adjust to the specific demands and expectations of UK higher education. The skills covered will include: personal and time organisation; library and information skills; using and interpreting data; team-working skills; problem-solving skills; examination and revision techniques; presentation skills; and avoiding plagiarism. You will also have workshop sessions in core ICT skills including the use of Word, Excel, PowerPoint, email, and web-based learning systems.

### International Diploma

The International Diploma is equivalent to studying Year 1 of a UK undergraduate degree. Successful completion offers direct entry to Year 2 of one of two business-related undergraduate degrees at Newcastle University London.

#### What is the International Diploma?

The International Diploma will provide you with the opportunity to:

- improve your language skills in preparation for undergraduate study
- increase your knowledge of academic theory and content to enable advanced entry to Year 2 of specified undergraduate degrees
- develop the necessary study and research skills for undergraduate study
- adjust to the demands, challenges and expectations of UK higher education.

#### Who should apply?

With small class sizes and high contact hours, the International Diploma is designed for students who would benefit from the additional academic and pastoral support that we can offer, as you prepare for direct entry to Year 2 of a selection of business-related degrees at Newcastle University London.

The additional January start date will also appeal to students who are unable to apply for the traditional September start date for university study.

#### What is special about the programme?

- Newcastle University validated.
- A quality-assured university programme.
- A conditional offer of a place on the second year of a relevant undergraduate degree at Newcastle University London.
- Professional support and help with university applications.
- Premium facilities at our modern London campus.
- · High contact hours and small class sizes.
- Multiple start dates.
- The highest levels of pastoral care and support.

### What if I do not meet the minimum English language requirements?

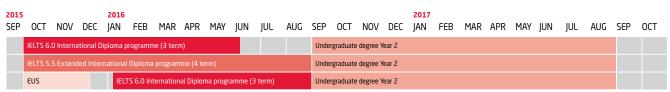
Lasting four terms, the Extended Diploma incorporates a term of intensive English language tuition at the beginning of the course, allowing you to start your course and improve your English to a level appropriate for academic study. Examples of the combined programmes are set out in the diagram below.

If you need to study more than one term of English in order to reach the level necessary for academic study you should apply for English for University Study. Please see page 44 for course details.

#### How is the programme validated?

The International Diploma is validated and quality assured by Newcastle University. Successful completion leads to the award of the Newcastle University International Diploma. It is equivalent to the University's Certificate of Higher Education; Level 4 in the National Qualification Framework (NQF) subject to meeting the specified course requirements.

#### Recommended study plan and progression route



EUS: English for University Study

#### **Key features**

#### Intensive academic preparation

The International Diploma is as academically demanding as the first year of a traditional university degree programme. Around 80% of the programme is devoted to the academic modules. You will also receive tuition in English within the context of your academic discipline.

#### Assessment

Grades from the International Diploma do not count towards your final degree, but help the University determine whether you meet the specified progression grades for direct entry to Year 2 of your chosen degree.

Assessment is both formal and informal. Informally, you will receive advice and feedback throughout your programme from your teachers. You will also be assessed by a combination of examinations at the end of each semester, and coursework including written assignments, reports, practical exercises, group and individual research projects, presentations, and problem-solving exercises.

#### Assured progression to Newcastle University London

If you successfully complete the International Diploma and meet the specified course requirements, you are guaranteed progression onto the second year of one of two undergraduate degrees at Newcastle University London.

See page 38 for full details of the progression grades required for entry to Newcastle University London. Please contact us for details of progression to other degrees at the University's Newcastle campus.

#### Academic guidance

You will receive support from your tutor on personal and academic issues, including advice on your studies and career plans.



## **International Diploma**

## **Business**

This pathway offers you progression to Year 2 of an undergraduate degree in International Business Management and International Management and Marketing at Newcastle University London.

#### International Diploma in Business (120 credits)

#### Core modules

English for Academic Purposes (Diploma) (20 credits)

Introduction to Economics (20 credits)

Management and Organisation (20 credits)

Marketing (20 credits)

Quantitative Methods (20 credits)

Study Skills and Project (20 credits)

See page opposite for descriptions of all modules for this pathway.

#### Leading to the following undergraduate degrees at Newcastle University London

Degree	Available for entry from	English for Academic Purposes	Required grade in mathematics	Overall grade average
BSc (Hons) International Business Management	2015	65	Quantitative Methods (60%)	55%
BSc (Hons) International Management and Marketing*	2016	65	Quantitative Methods (60%)	55%

<sup>\*</sup> Subject to final University approval.

## You may also be eligible to apply for entry to the following degrees at the University's Newcastle campus:

BA (Hons) Business Management; BA (Hons) Marketing and Management; and BSc (Hons) Marketing.

#### **Key course facts**

#### Start dates

September and January

#### **Programme length**

- 3 terms or approximately 9 months
- 4 terms or approximately 12 months

#### Class hours

21 hours per week minimum

#### Age requirement

17 years and above\*

#### Academic entry requirements

Satisfactory completion of A-levels, a recognised Foundation programme, first year of an overseas university degree programme with good grades, or equivalent.

#### **English language entry requirement**

3 term: IELTS 6.0 (with a minimum of 5.5 in writing) or equivalent

4 term: IELTS 5.5 (with a minimum of 5.0 in writing) or equivalent

We also accept other Secure English Language Tests (SELT) including Pearson PTE.

If you do not meet the minimum English language requirements you should apply for English for University Study. Please see page 44 for course details.

For further guidance, please contact **newcastlelondon@ncl.ac.uk** or check with your education counsellor.

\* All students commencing courses on a published September start date must be 17 years old by 31 December of that calendar year. For all other start dates, students must be 17 years old on the published start date of the course.



#### **Module descriptions**

Detailed descriptions of the core modules for the International Diploma are set out below.

#### **English for Academic Purposes**

This module focuses on academic writing and the development of critical reading skills as part of the preparation stage for exam and assignment writing. Techniques for the integration and synthesis of ideas of others into your own work are covered. The module uses current assignment questions from the other Diploma modules as a platform for developing the skills required. Spoken English and listening skills are developed in all classes by the extensive use of discussion tasks in pairs and group work.

#### **Introduction to Economics**

This module will provide an understanding of basic economic principles and vocabulary in order to understand the impact economic factors have upon businesses. Microeconomics focuses primarily on the actions of individual agents and how their behaviour determines prices and quantities in specific markets, exploring the principles of demand and supply, market behaviour and consumer behaviour. Macroeconomics will examine the economic environment in which businesses operate and the relation between such factors as national income, unemployment, international trade, using monetary and government policies.

#### Management and Organisation

This module will provide you with an introduction to the main principles of management theory and an understanding of the development of theory in organisational behaviour and its relation to management within organisations. You will learn about different organisational structures and designs, organisational cultures, and the decision-making process within an organisation. The course also addresses human resource management issues such as organisational motivation, leadership, teamwork and managing change in the workplace.

#### Marketing

Through this module, you will develop an understanding of the core concepts of marketing theory and an ability to apply them to case studies. Topics include market research, marketing strategy, marketing planning and the marketing mix, and looking at competition and the environment.

A key part of the module assessment involves working as part of a group to research, plan and write a strategic marketing plan for a new product idea.

#### **Quantitative Methods**

This module offers an introduction to basic statistical concepts and methods of data analysis which are commonly used by businesses to reduce uncertainty when making decisions. The module covers the different ways in which data can be collected, summarised and analysed, and how to present that information to ensure clear understanding. You will consider probability theory as well as common probability distributions and topics such as hypothesis testing, forecasting, resource allocation, market research and quality control. There is a strong practical element to this module and you will become familiar with standard statistical packages.

#### **Study Skills and Project**

This module is designed to help you develop key university-level study skills, such as selecting and critically evaluating secondary research to improve the quality of your subject module assignments. You will also work on improving your teamwork, problemsolving, and time management, as well as developing competence in core ICT skills including the use of Word, Excel, PowerPoint, email, and web-based learning systems.

A key part of the module assessment involves the research, planning and writing of a business-related research essay.

# International Graduate Diploma

The International Graduate Diploma prepares students for entry to one of two specialist Master's degrees at Newcastle University London. There is a single pathway in Business.

## What is the International Graduate Diploma?

The International Graduate Diploma will give you the opportunity to:

- improve your language skills in preparation for postgraduate study
- increase your knowledge of academic theory and improve your understanding of key academic subjects
- develop the necessary research skills for postgraduate study
- gain an understanding of the UK education system.

#### Who should apply?

The International Graduate Diploma offers:

- a conversion course if you have a relevant background but intend to focus on a new subject in your Master's programme
- additional English and academic skills, if you already have a recognised undergraduate qualification
- a pathway to postgraduate studies if you wish to return to education after gaining a number of years' work experience, or need to build up your knowledge in a relevant field.

#### What is special about the programme?

- Newcastle University validated.
- A quality-assured university programme.
- A conditional offer of a place on a designated postgraduate programme at Newcastle University London.
- Regular assessment to monitor your progress.
- Professional help and support with your application to university.
- Premium facilities at our modern London campus.
- High contact hours and small class sizes.
- Multiple start dates.
- The highest levels of individual support and care.

## What if I do not meet the minimum English language requirements?

If you meet the programme's academic requirements, but do not meet the minimum English language requirements for entry to the standard three-term programme, you may be eligible for the International Graduate Diploma with Pre-sessional English, which includes English language preparation as part of the programme. Examples of the combined programmes are set out below.

If you need to study more than one term of English in order to reach the level necessary for academic study, you should apply for English for University Study. Please see page 44 for details.

#### How is the programme validated?

Quality assured and designed in partnership with Newcastle University, the International Graduate Diploma programme is a first step towards obtaining a postgraduate degree. Successful completion of the International Graduate Diploma programme leads to the award of the Newcastle University International Graduate Diploma.

#### Recommended study plan and progression route

<b>2015</b> SEP		NOV	DEC	<b>2016</b> JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	<b>2017</b> JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ
	IELTS 5.	5 Interna	ntional G	raduate	Diploma	(3 term)						Maste	er's degre	е											
	IELTS 5.0	0 Interna	ntional G	raduate	Diploma	with Pre	-session	al Englis	h (4 tern	n)		Maste	er's degre	е											
				IELT	S 5.5 In	ternation	ıal Gradı	ate Diplo	oma (3 te	erm)		Maste	er's degre	е											

#### **Key features**

#### Programme structure

The programme provides a grounding in subject content, relevant English language and research skills. The Programme Managers will provide advice on appropriate combinations of modules, depending on your previous academic record and future study plan.

#### **Assessment**

Grades from the International Graduate
Diploma do not count towards your final
degree, but help the University determine
whether you meet the specified progression
grades for direct entry to your chosen degree.

Assessment is a combination of formal examinations and assessed coursework. You are required to obtain 120 credits to complete the programme successfully. You will also have to carry out an independent research project.

Your progress will be assessed through a combination of examinations and coursework, including written assignments, reports, practical exercises, group and individual research projects, presentations and problem-solving exercises.

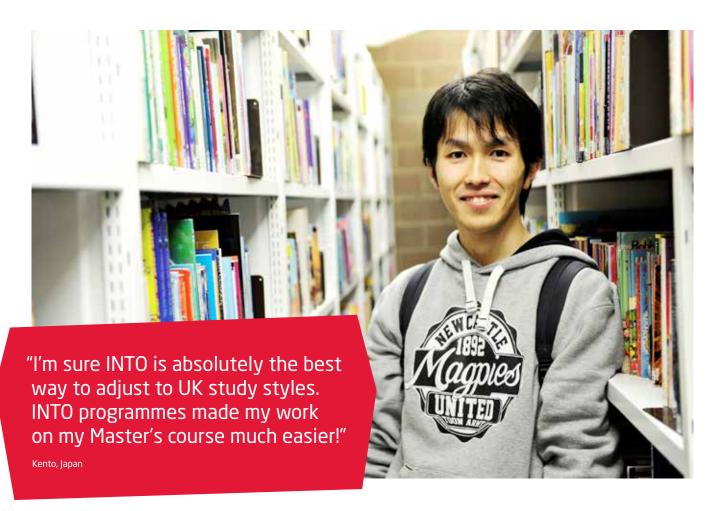
#### Academic counselling

You will receive guidance on personal and academic issues, including the next steps in your studies and career.

## Assured progression to Newcastle University London

If you complete and pass the International Graduate Diploma at the appropriate level (subject to meeting the specified course requirements) you are guaranteed entry onto designated postgraduate programmes at Newcastle University London.

- To pass the International Graduate
  Diploma: you must achieve a minimum of
  40% in each academic module plus a pass
  grade in English for Academic Purposes
  comparable to IELTS 6.0.
- For successful progression to Newcastle University London: you must achieve an average mark of 60% over all academic modules plus a pass grade in English for Academic Purposes at least comparable to IELTS 6.5.



# International Graduate Diploma

## **Business**

This pathway offers you progression to the specialist Master's degrees in International Business Management and International Marketing at Newcastle University London.

#### International Graduate Diploma in Business (120 credits)

international diadate Diploma in Dasin	cos (120 cicales)
Language (40 credits)	Subject content (80 credits)
English for Academic Purposes (40 credits)	Economics (20 credits)
	<ul> <li>International Business Management (20 credits)</li> </ul>
	<ul> <li>International Financial Analysis (20 credits)</li> </ul>
	<ul> <li>Study Skills and Project (20 credits)</li> </ul>

See page opposite for descriptions of all modules for this pathway.

#### Leading to the following Master's degrees at Newcastle University London

Degree	Available for entry from	English for Academic Purposes	Required grade in mathematics	Overall grade average
MSc International Business Management	2015	65 with a minimum of 60 in all subskills	N/A	60%
MSc International Marketing*	2016	65 with a minimum of 60 in all subskills	N/A	60%

<sup>\*</sup> Subject to final University approval.

## You may also be eligible to apply for entry to the following degree areas at the University's Newcastle campus:

e-business; international business management; international financial analysis; international human resource management; international marketing; and transport and business management.

#### **Key course facts**

#### Start dates

September and January

#### **Programme length**

3 terms or approximately 9 months 4 terms or approximately 12 months (with Pre-sessional English)

#### **Class hours**

21 hours per week

#### Age requirement

17 years and above

#### Academic entry requirements

A pass in an undergraduate degree or a Diploma (3–5 years) with suitable grades.

#### **English language entry requirement**

With Pre-sessional English: IELTS 5.0 (with a minimum of 5.0 in all subskills) or equivalent

3 term: IELTS 5.5 (with a minimum of 5.5 in all subskills) or equivalent

We also accept other Secure English Language Tests (SELT) including Pearson PTE.

If you do not meet the minimum English language requirements you should apply for English for University Study. Please see page 44 for further details.

For further guidance, please contact **newcastlelondon@ncl.ac.uk** or check with your education counsellor.



#### **Module descriptions**

Detailed descriptions of the modules for the International Graduate Diploma are set out below.

#### **Economics**

The module will focus on the distinction between microeconomics and macroeconomics and the underlying basic economic problem of scarcity. You will learn about the market system, the laws of supply and demand and how this determines the prices and the quantities that are traded through the concept of elasticity. By looking at the wider economic environment, you will learn about major schools of thought on macroeconomics issues and the relationship between economic growth and factors such as national income, inflation, unemployment, and economic management through monetary and fiscal policies.

#### **English for Academic Purposes**

This module aims to develop all your English skills so you are ready for postgraduate study. The ability to write essays at this level is the most important focus and you will have guidance in all aspects of academic writing including critical reading, synthesis of sources, text-level organisation and academic written style. All classes are delivered using pair and group work and learning is achieved with the use of problem-solving enquiry tasks. Learner independence is a priority, and focused support helps develop this.

#### **International Business Management**

This module aims to develop an understanding and appreciation of the international business environment, the implications of changes in the business environment for businesses and managers, and the need to make appropriate strategic decisions.

The focus is on developing an understanding of the business context in which leaders and managers need to operate, and examining aspects of a business that need leadership and management so as to ensure business success.

#### **International Financial Analysis**

This module focuses on the use of published company accounts. The aim of the module is to develop an understanding of what the data in a company's accounts means, how to interpret that data, and how to use it to either judge the financial performance of a firm, or compare the performance of one firm with another. Students will also learn how to assess two different proposed projects or investments and recommend which one they would recommend as the best project or investment, and why.

#### Study Skills and Project

This module will help you develop essential postgraduate skills by enabling you to work effectively in groups, present ideas in a logical manner, manage your time, take lecture notes, conduct research and prepare and write a research dissertation in your area of interest. Through this research project you will develop your confidence, knowledge and skills in: researching and defining a research question; selecting source texts; selecting, organising and presenting information and structuring an argument; checking drafts and proofreading; and how to avoid plagiarism.

# English for University Study

English for University Study focuses on academic English and the study skills you need to succeed on your pre-university academic programme or university degree.

#### What is English for University Study?

This is a year-round course of intensive academic English language study designed to prepare you either for entry to a further academic preparation programme or degree course at Newcastle University London.

You will develop your English language and academic study skills, as well as research skills at higher levels, and with multiple start dates and different durations of study, the course has the flexibility to cater for students with different language levels.

The course suits a range of needs, and will teach you to:

- adapt to university-style teaching
- learn the necessary research skills for university study
- improve your overall English language ability and academic presentation techniques.

#### What will I study?

You will initially focus on developing core English language skills, developing your knowledge and confidence in reading, writing, listening, speaking and pronunciation, grammar and vocabulary.

After developing your core skills, you will focus on skills relevant to your study, including teamwork, problem solving, critical thinking and time management.

The course comprises 20 hours of taught lessons per week plus one hour of directed private study, which will be supervised by your tutor. In order to make good progress, you are expected to do approximately 20 additional hours per week of private study outside class, which may include homework, assignments or coursework that will be submitted for assessment, as well as online learning.

#### **Assessment**

At the end of each term, your skills and language will be assessed to give a clear indication of your progress. Methods of assessment may include:

- · written assignments
- presentations
- · research projects
- reading, writing, listening and speaking examinations.

#### **Course outcomes**

Assuming you have met the academic entry requirements for your chosen programme, achieving the required level on the English for University Study course offers assured progression to the following courses:

- direct entry to an undergraduate or postgraduate degree at Newcastle University London
- the International Foundation, International Diploma or International Graduate Diploma programme.\*
- \* Subject to meeting Tier 4 student visa requirements.

#### **Key course facts**

#### **Start dates**

September, January, April and July

#### **Course length**

1, 2, 3 or 4 terms

#### **Class hours**

20 hours per week\*

#### Age requirement

17 years and above

Students aged 16 will be accepted if holding an offer for progression to the International Foundation (subject to meeting the Foundation age requirement).

#### **English language entry requirement**

IELTS 3.0 (with a minimum of 3.0 in writing) or equivalent

We also accept other Secure English Language Tests (SELT) including Pearson PTE.

For further guidance, please contact **newcastlelondon@ncl.ac.uk** or check with your education counsellor.

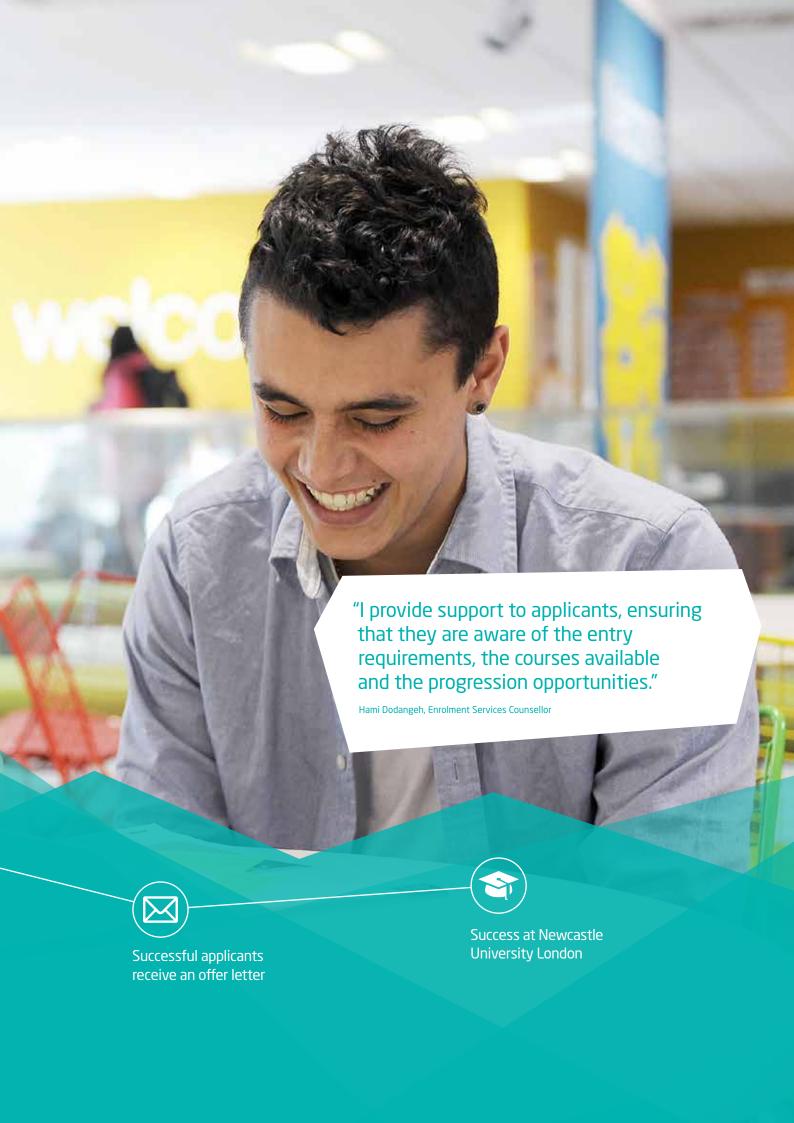
\* Please note lessons are one hour including an allowance for class changeover.







Your application



# How to apply

An easy application process to follow from anywhere in the world.

#### **Supporting your application**

Whether you decide to complete your application with the support of an education counsellor in your home country or apply directly, we offer a simple application process and we will support you every step of the way.

Throughout the process our multilingual Customer Relations Advisers are available to help answer your questions. They can speak a range of languages including English, Mandarin, Cantonese, Arabic, Russian, Spanish, Japanese, Lithuanian, French, Italian, Polish, German, Vietnamese, Malay and Portuguese.

#### How do I apply?

You can apply through a local education counsellor. They will help you to complete the application form and send it along with your supporting documentation to our Admissions Office.

You can also apply for a university degree programme online: www.ncl.ac.uk/london

If you are applying for a university preparation course you can also apply online: www.intohigher.com/newcastle-london/apply

#### What documents do I need to include?

#### For all applications

- Completed application form, signed by the student or the parent/legal guardian.
- Copy(ies) of relevant academic certificate(s) in English.
- Copy(ies) of English language certificate(s) in English.
- Full details of previous study in the UK.
- A copy of your passport.

## Additional documents for undergraduate degree applications

- Personal statement.
- Two references.

## Additional documents for postgraduate degree applications

- Curriculum Vitae or CV.
- Two references.

#### What next?

After carefully reviewing the application, if successful, we will send a formal offer of a place. For complete university preparation applications, this is usually within two working days.

Once we have received the tuition fee and accommodation deposit (as detailed in the offer letter) and all the conditions of the offer have been met, we will send a Confirmation of Acceptance for Studies (CAS) from Newcastle University, which is needed in order to apply for a Tier 4 (General) visa.

Application form 1 of 2 49



You should return your application pack to your local education counsellor or directly to the Admissions Office.

Please send to: Newcastle University London Admissions, One Gloucester Place, Brighton, East Sussex, BN1 4AA, UK

Education counsellor's sta	mp

You can also apply for a university degree programme online: www.ncl.ac.uk/london	I
If you are applying for a university degree programme online: www.nci.ac.uk/rondon  If you are applying for a university preparation course you can also apply online: www.intohigher.com/ne	wcastle-london/apply
Section 1 student details (You must complete this section accurately otherwise your visa a	Do you have dual nationality status?
Title (Mr/Mrs/Ms)	
Family name	If <b>yes</b> , please provide full details
Other names	Permanent country of residence
Gender	Student's home address (you must complete this accurately as it may affect your visa application)
What type of visa do you intend to apply for?	
Student Tier 4 visa Student visitor visa No visa	City
Name as written on passport	Postcode Country
Passport number	Student's telephone numbers in country of residence
Nationality / citizenship	Telephone (inc. intl. code) Mobile telephone
Do you have or are you applying for permanent residence in the UK?  Yes No	Student's email address
Are you a US citizen or a US permanent resident?  Yes No	
Section 2 Parent/Spouse/Family member and Sponsor details	
Title (Mr/Mrs/Ms)	Postcode Country
Family name	Telephone (inc. intl. code)
Other names	Email address
Relationship to student	
Contact address	How do you intend to fund your studies?
Condition don't do	Self Family Employer* Sponsor*
- City	* Name of employer/sponsor:
City	
Section 3 course selection	
Degree programme	International Diploma programme
Undergraduate	Business
BSC Honours in International Business Management	Please specify start date
BSc Honours in International Management and Marketing*	September 2015 (3 term) September 2015 (4 term)
BSc Honours in International Management and Marketing*	January 2016 (3 term)
Please specify start date  September 2015 September 2016	International Graduate Diploma programme
======================================	international diagnate Diploma programme
Postgraduate	Rusinass
Postgraduate  MSc International Business Management	Business
Postgraduate  MSc International Business Management  MSc Banking and Finance*	Please specify start date
MSc International Business Management	
MSc International Business Management  MSc Banking and Finance*	Please specify start date
MSc International Business Management  MSc Banking and Finance*  MSc International Marketing*	Please specify start date  September 2015 (3 term)  January 2016 (3 term)  English language courses
MSc International Business Management  MSc Banking and Finance*  MSc International Marketing*  Please specify start date	Please specify start date September 2015 (3 term) January 2016 (3 term)  English language courses English for University Study
MSc International Business Management  MSc Banking and Finance*  MSc International Marketing*  Please specify start date  September 2015  September 2016  * The first intake for these courses will be September 2016, subject to final University approval.  University preparation programme	Please specify start date  September 2015 (3 term)  January 2016 (3 term)  English language courses
MSc International Business Management MSc Banking and Finance* MSc International Marketing*  Please specify start date September 2015 September 2016 * The first intake for these courses will be September 2016, subject to final University approval.  University preparation programme  International Foundation programme	Please specify start date September 2015 (3 term) January 2016 (3 term)  English language courses English for University Study
MSc International Business Management MSc Banking and Finance* MSc International Marketing*  Please specify start date September 2015 September 2016 * The first intake for these courses will be September 2016, subject to final University approval.  University preparation programme International Foundation programme  Business	Please specify start date  September 2015 (3 term)  January 2016 (3 term)  English language courses  English for University Study  September 2015  January 2016  April 2016  July 2016
MSc International Business Management  MSc Banking and Finance*  MSc International Marketing*  Please specify start date  September 2015 September 2016 * The first intake for these courses will be September 2016, subject to final University approval.  University preparation programme  International Foundation programme  Business  Please specify start date	Please specify start date  September 2015 (3 term)  January 2016 (3 term)  English language courses  English for University Study  September 2015  January 2016  April 2016  July 2016  Start date  / (dd/mm/yy)
MSc International Business Management  MSc Banking and Finance*  MSc International Marketing*  Please specify start date  September 2015  * The first intake for these courses will be September 2016, subject to final University approval.  University preparation programme  International Foundation programme  Business  Please specify start date  September 2015 (3 term)  September 2015 (4 term)	Please specify start date  September 2015 (3 term)  January 2016 (3 term)  English language courses  English for University Study  September 2015  January 2016  April 2016  July 2016  Start date  / (dd/mm/yy)
MSc International Business Management  MSc Banking and Finance*  MSc International Marketing*  Please specify start date  September 2015 September 2016 * The first intake for these courses will be September 2016, subject to final University approval.  University preparation programme  International Foundation programme  Business  Please specify start date	Please specify start date  September 2015 (3 term)  January 2016 (3 term)  English language courses  English for University Study  September 2015  January 2016  April 2016  July 2016  Start date  / (dd/mm/yy)
MSc International Business Management  MSc Banking and Finance*  MSc International Marketing*  Please specify start date  September 2015  September 2016  * The first intake for these courses will be September 2016, subject to final University approval.  University preparation programme  International Foundation programme  Business  Please specify start date  September 2015 (3 term)  September 2015 (4 term)  January 2016 (3 term)  Proposed undergraduate or postgraduate programme (Needs to be completed for visa purpose)	Please specify start date  September 2015 (3 term)  January 2016 (3 term)  English language courses  English for University Study  September 2015  January 2016  April 2016  July 2016  Start date  (dd/mm/yy)  Please specify number of terms of English
MSc International Business Management  MSc Banking and Finance*  MSc International Marketing*  Please specify start date  September 2015  * The first intake for these courses will be September 2016, subject to final University approval.  University preparation programme  International Foundation programme  Business  Please specify start date  September 2015 (3 term)  September 2015 (4 term)  January 2016 (3 term)	Please specify start date  September 2015 (3 term)  January 2016 (3 term)  English language courses  English for University Study  September 2015  January 2016  April 2016  July 2016  Start date  (dd/mm/yy)  Please specify number of terms of English
MSc International Business Management  MSc Banking and Finance*  MSc International Marketing*  Please specify start date  September 2015  September 2016  * The first intake for these courses will be September 2016, subject to final University approval.  University preparation programme  International Foundation programme  Business  Please specify start date  September 2015 (3 term)  September 2015 (4 term)  January 2016 (3 term)  Proposed undergraduate or postgraduate programme (Needs to be completed for visa purpose)	Please specify start date  September 2015 (3 term)  January 2016 (3 term)  English language courses  English for University Study  September 2015  January 2016  April 2016  July 2016  Start date  (dd/mm/yy)  Please specify number of terms of English

Section 4 Student's education history  Please give details of your current or most recent school, college or university. Please ensure official institution transcripts, latest available results or forecast results are attached in English. Please see page 48 for details of other documentation you need to send.	Email address  Have you ever studied in the UK?  Yes No
Institution name	If <b>yes</b> , please provide full details of study durations. Please also include a copy of your previous
Dates of study / to / (dd/mm/yy)	visa (must be completed for visa purposes).
Date you received (or will receive) your certificate / / (dd/mm/yy)	From / / to / / (dd/mm/yy)
Highest educational qualification name	Have you ever been refused a visa for the UK?  Yes No
Language of instruction	Have you ever been refused a visa application to any country?  Yes No
Institution city/town	If <b>yes</b> , please provide full details
Postcode Country	
Section 5 Current English language proficiency	
Please tick and enter details of your most recent English language test.  Note: students will be assessed upon arrival and study plans WILL be altered if there is any discrepancy. Please provide a copy of your certificate.	Have you arranged to take any other English language test(s) before starting your course?  Yes No
☐ IELTS ☐ PTE ☐ Other (please specify)	Name of exam
I ICCI 3 III F IC III Oulei (please specify)	Date due to be taken / / (dd/mm/yy)
Section 6 Welfare	
Do you have any conditions, medical or otherwise, that may impact your time with us?  Completion and signing of this form gives us permission to administer first aid by trained staff first aiders if required.	Travel and medical insurance  The full cost of Uniplan insurance will be added to the invoice unless proof of alternative adequate cover is attached. For full details on insurance packages and prices see page 55 of the brochure.
Do you consider yourself to have a disability?	Please specify what insurance package you would like Standard Premium
Have you been convicted of a relevant criminal offence?  Yes No	Please state when you would like the insurance to start
If you have answered <b>yes</b> to any of the above, please provide full details with your application	Start date / (dd/mm/yy) End date / (dd/mm/yy)
on a separate sheet.	I have my own insurance and enclose a copy
Section 7 Accommodation options	
Please note that we aim to provide the highest preference requested but, if this is not available, we reserve the right to provide or suggest alternative accommodation.	1st preference: 2nd preference: 3rd preference: Scape East - Studio
Confirming your accommodation early gives you the best chance of getting the building and room type you want.	Scape East - Studio+
Please indicate the building and room type you would prefer by ticking 3 boxes opposite	Scape East - Studio++  The Craft Building - Classic en suite
to indicate your 1st, 2nd and 3rd choice of accommodation.	The Craft Building - Premium en suite
Do you require homestay during the holiday periods?	The Craft Building - Premium Studio
Do you envisage that you will have any specific requirements in student accommodation as a result of a disability/medical condition?  Yes No	Stratford ONE - En suite
Dietary requirements	Meal plan
Please give details of special dietary requirements e.g. halal, vegetarian, no pork, any food allergies.	Do you require a meal plan? (available at Scape East only)  Yes No
Section 8 Airport pickup  Flight details including arrival date and flight number should be emailed to ukarrival.details@into.uk.com as soon as possible. All under 18 students must either book a pickup from us or provide evidence of alternative arrangements.	Do you require an airport pickup?  London Heathrow  London Gatwick  London Stansted
Section 9 Declaration	
I declare that the information I have supplied on and with this form is complete and correct	
I have read and understood and agree to abide by the terms and conditions	Signed Date / (dd/mm/yy)
I agree to abide by the Cancellation and Refund Policy	(Parent/guardian) For students under 18
I agree to pay all tuition and accommodation and sundry expense fees as they become due	Or
I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of my enrolment	Signed Date / / (dd/mm/yy)
Student records	(Student)
I agree that copies of my academic progress and performance reports can be supplied to parents, sponsors or education counsellors without further notification Yes No	
I agree that my records and achievements may be used for promotional purposes, without further notification	



# £250,000 worth of scholarships available

Newcastle University London is delighted to announce a range of generous scholarships for international students applying for undergraduate or postgraduate degrees, or the International Foundation, International Diploma or International Graduate Diploma programmes. If you have a strong academic record, you will have the opportunity to apply for a scholarship, which provides financial support to reduce your tuition fees. Each application is considered with great care, with scholarships awarded on their individual academic merit.

For students starting courses in 2015, we will be awarding **£250,000** worth of scholarships.



For full details of the scholarships offered by Newcastle University London, visit: www.ncl.ac.uk/london

#### **Important**

Please note that separate terms and conditions apply to students studying on the higher education programmes offered by Newcastle University, London. In accepting an offer of a place at the University, commencing or registering for a programme of study, all students accept the rules and regulations of the University. The nature of University provision is very complex and there are a variety of policies, procedures and regulations that apply. You should note that all procedures are subject to annual periodic review. Full details can be found at: www.ncl.ac.uk/students/progress/Regulations

#### 1. Application of the Terms and Conditions

- a. These terms and the offer letter (together the "Terms and Conditions") set out the contractual terms which apply between Newcastle University INTO London LLP ("Newcastle University London" or "NUL") and students ("Students") in relation to the English language courses and/or university preparation programmes (the "Course").
- b. As such, Students should ensure they read the Terms and Conditions very carefully before signing and submitting their application for admission to the NUL campus.

#### 2. Application to the Course and Confirmation of Acceptance

- a. To apply for a place on a Course, Students should complete their application and submit it to the NUL Admissions Office.
- b. NUL may accept or reject applications in its absolute discretion. If NUL accepts the application, NUL will issue a written of fer of a place on a Course to the Student (including any conditions relevant to the offer) (the "Offer Letter") together with an acceptance form for the Student to confirm their acceptance of the offer of the place.
- c. In order to accept the offer, the Student must:
  - i. complete and return to NUL the acceptance form confirming acceptance of the offer of the place indicated in the Offer Letter;
  - ii. pay a deposit as described in the Offer Letter which will be used towards the tuition fees due for the Course. The amount of the deposit required will be shown in the Offer Letter; and
  - iii. pay the Uniplan Insurance premium (details of which are set out in this brochure) and submit the completed Uniplan form to NUL or provide proof of an acceptable alternative insurance cover.
- After completion of the actions listed in paragraph 2c above, the contract between the Student and NUL is formed. However, if the offer is 'conditional', the contract shall not come into force unless and until the Student meets the conditions of the Offer Letter and completes the actions listed in paragraph 2r ahoue

#### 3. Tuition fees and payment

- a. The balance of the invoice including tuition fees payable for the Course, enrolment fee and any insurance fees (if applicable) payable must be paid to NUL no later than six weeks prior to the start date of the Course (which is stated in the Offer Letter). Details of indicative course dates are included in this brochure.
- The invoice including tuition fees, enrolment fee and insurance fees (if applicable) must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit card or debit card.
- c. If bank, credit or debit card charges are incurred by NUL on such payments, where these charges have been incurred through no fault of NUL, these will be re-invoiced to the Student's account so that NUL receives the payment in full.
- d. Tuition fee deposits are non-refundable unless the Student is unable to meet visa entry requirements (in which case the Student will be required to provide an official visa rejection letter to NUL – further details of which are set out in section 10 below) or meet conditions of offer (details of which are set out in section 11 below)
- e. Any variation to standard payment terms will only be made by prior agreement in writing by the Centre Director of the NUL campus.
- The prices stated in this brochure are valid for confirmed bookings (with payment) received by NUL on or after 01 January 2015 and until further notice. Please contact NUL for further details or visit the website.

#### 4. Other fees

a. One to one tuition – Any Students who require 1:1 tuition must agree such tuition with the NUL campus in advance. English language tuition will be charged at £75 per hour and will be invoiced in advance. One to one for other subjects may be available and charges may vary. For such tuition, the student should speak to the Academic Director in the NUL campus in the first instance.

#### 5. Overdue fee

- a. In cases of overdue payment of any of the fees owed by the Student, NUL reserves the right to suspend or cancel tuition and to charge interest on the outstanding balance. Interest will be charged on any outstanding fees at the rate of 2.5% above the base rate of Barclays Bank per month or part thereof from the due date (either six weeks prior to course commencement or date of receipt of visa) until payment.
- b. NUL reserves the right to withhold any academic results or certificates, if fees are still owed by the Student at the end of their Course.
- c. Fees remain payable if a 'notice of withdrawal' has not been given in accordance with these Terms and Conditions.

#### 6. Changes to Confirmation of Acceptance for Studies ("CAS")

- NUL will issue a CAS, no more than six months before the Student's first Course start date provided that:
  - $i. \quad the \, Student's \, offer \, is \, unconditional; \, and \,$
- ii. the Student has paid their deposit or full fees as set out in the Offer Letter.
   Before issuing the CAS, NUL will confirm with the Student that the details to be included in the CAS are correct. Once the student has confirmed that the details are correct, NUL will submit the details for the Home Office.
- c. If the Student requests any changes to the information on the CAS (other than an update to the 'Fees paid to date' information after making further payments) after NUL has submitted the details to the Home Office and a new CAS is required, the Student will be charged for each request at the then prevailing rate. At the time of going to print the cost is £14 but is subject to review by the Home Office

#### 7. Cancellation charges

Subject to paragraphs 8 and 9 below, if the Student wishes to cancel their place
on the Course prior to the Course commencing, then, unless such cancellation
is due to vias refusals, and/or academic and/or English Language conditions on
the Student's Offer Letter not being met, the following charges apply:

#### Academic programmes and English for University Study Courses Tuition fee cancellation charges:

Four weeks or more before commencement: cancellation fee of ES00 Less than four weeks before commencement: cancellation fee of E1000 Cancellation after course commencement: cancellation fee of one term's full fees (excluding Pre-sessional, where full fees apply)

#### Accommodation fee cancellation charges:

- Four weeks or more before commencement: cancellation fee of £500 Less than four weeks before commencement: cancellation fee of £1000
- Cancellations must be made in writing to the NUL Admissions Office, One Gloucester Place, Brighton, BN1 4AA. Cancellations will become valid on the day the written notice is received by NUL.
- c. Cancellation charges will be deducted from the deposit and/or tuition fees paid by the Student or, if no deposit and/or tuition fees have been paid by the Student, NUL will invoice the Student for the cancellation charges. Payment shall be due within 30 days of the date of such invoice.
- d. Cancellation of a Course prior to the start date of the course includes cancellation of any Uniplan Insurance policy, if you cancel your Uniplan Insurance policy either within the 14 day cooling off, or after this period, a charge will be made based on the number of days you have had cover less a cancellation fee of £25,00, unless you have travelled or a claim or an incident likely to give rise to a claim has occurred, in which case no refund will be due. Please note once a student has commenced their Course then no cancellation of the insurance cover is possible and there is no refund due for the Uniplan premium.

#### 8. Leaving a Course early

- If a Student wishes to withdraw from their Course, they must notify the NUL campus in writing as described above in the section 'Cancellation charges'. Once a student has arrived in the UK and commenced their course in the centre, there will be no refund of fees.
- Accommodation cancellation charges will apply as outlined at paragraph 21 below.

#### 9. Contracts made by distance communication

- a. If NUL has made its offer for a place on the Course and the offer has been accepted by the Student solely by means of distance communication (i.e. if up to the point when the contractis concluded there has been no face-to-face contact between the Student and NUL or NUL's representative) then the contract between usis a "Distance Contract".
- Students are entitled to cancel a Distance Contract at any time up to the earlier of:
- $i. \ \ 7 \ days from the date when the Distance Contract is concluded; or \\ ii. \ the date on which the Student starts the Course.$
- In order to cancel the Distance Contract, the Student must inform NUL in writing at the NUL Admissions Office, One Gloucester Place, Brighton, East Sussex, BN1 4AA within the time periods set out in paragraph (b) above.
- d. If any payment has been made by the Student to NUL under these Terms and Conditions prior to the date of cancellation then a full refund will be provided by NUL using the same payment type as soon as possible but, in any event, within 30 days of receipt of the Student's notification of cancellation.

#### 10. Cancellation or deferral because of Visa refusal/Visa delays

- a. Students are entitled (provided such refusal/delay is not the result of any fraudulent activity) to cancel or defer a Course due to refusal or non receipt of a necessary visa providing that the Student informs the NUL Admissions Office in writing and sends evidence to NUL of the visa refusal or that the Student advises NUL that they have not yet received the relevant visa from the Embassy as early as possible and in any event no later than two weeks after the Student's proposed Course start date (or one week for English for University Study courses).
- b. Cancellation charges (except for Uniplan Insurance cancellation fees which will apply as outlined above in paragraph 70 (will not be incurred in the circumstances described in paragraph (a) above provided that the Student complies with the notice requirements set out and any deposit and/or tuition fees already paid will be refunded accordingly. Failure to provide the relevant information in the timescales set out in paragraph (a) will result in normal cancellation charges applying as set out in paragraph 7 and no fees already paid will be refunded.
- c. If the visa refusal states that the visa has been refused due to any type of fraudulent activity by (or with the approval of) the Student then, notwithstanding paragraph 10b, the Student shall be liable for full deposit which will become non-refundable and the total of all claims, damages, losses (including consequential and indirect losses) and expenses incurred as a result of such fraud and the need to comply with any associated internal or external investigation.

#### 11. Cancellation because conditions of offer are not met

- a. If NUL's offer to the Student is conditional upon the Student meeting the requirements set out in the Offer Letter. NUL reserves the right to withdraw its offer to the Student if the requirements of the Offer Letter are not met.
- o. If a Student does not meet the conditions of the Offer Letter (Academic or English language), provided that the Student informs NUL in writing and sends evidence that the conditions have not been met as early as possible but at least four weeks before the Course start date, no cancellation charges will be payable by the Student to NUL. This information must arrive at the NUL Admissions Office in the UK no later than four weeks before the Course start date or the day after the Student's examresults are published (if this falls after the four week cut off point). If NUL receives the relevant information (including evidence of the date of publication of the results if this falls after the four week cut off point) within the timelines outlined above, any deposits/fees already paid (minus the Uniplan Insurance cancellation fees as outlined above in paragraph 7d) will be refunded by NUL to the Student. Failure to do this will result in normal cancellation charges applying (as set out above) and no fees will be refunded.

#### 12. Deferrals

- A Student may defer the start of a Course if the Student has been prevented by external events from starting the Course, up to a maximum of two occasions.
   An external event frictludes (without limitation) serious illness or injury of the Student or of a close member of the Student's family.
- b. Students must ensure that any request to defer is accompanied by a full explanation of the reasons for the request, is presented in writing and reaches the NUL Admissions Office in the UKa tleast six weeks before the Course start date. If NUL receives the request after this date, normal cancellation charges will apply (see the 'Cancellation charges' section above). The request should also include details of the Student's preferred new start date for the Course.
- c. All deferrals are subject to the availability of the requested chosen new Course start date at the time NUL receives the Student's request to defer.

- d. Any deferral requests in excess of the two occasions referred to above will be considered by the NUL Admissions Office on a case-by-case basis and acceptance of a deferral request will be at the NUL Admissions Office's sole discretion.
- On the basis that a new CAS will need to be issued if a request to defer is successful, the Student will be charged the fee in respect of the new CAS (as described in paragraph 6c above).
- Student accommodation will need to be re-booked and is subject to availability
- If the reason for deferral is due to visa refusal, the provisions set out under section 10 above shall apply.

#### 13. Academic criteria and attendance

- Students are accepted onto the Course on the strict understanding that
  progression through the Course and successful completion of the Course
  are conditional upon satisfactory attendance and successful attainment of
  specified progression grades.
- b. Students are accepted onto the Course on the strict understanding that they attend all classes. By signing the application form, the Student accepts that if they fail to attend classes without good reason, or without the permission of the Programme Manager for the Course or amember of the Centre Senior Management Team, they may be deemed to have withdrawn or be required to leave the Course in the case of students studying on a Tier 4 visa, the Centre may also report the situation to the Home Office.
- c. During the Course induction all Students will be made aware of the criteria for successful completion of the Course. The assessment of student performance may take into consideration coursework, internal centre examination results, attendance, effort in class and homework.
- d. Students who do not meet the academic and/or any other attainment criteria for successful completion will not be allowed to proceed with their intended study plan. In such cases, Students will be offered advice on suitable alternative study options.
- e. Students who do not meet the attainment criteria for progression from an English language programme, or who are identified at being at serious risk of not meeting the attainment criteria for progression from an English language programme, to their intended Course of study (including Extended courses) will be offered advice on alternative study plans which may include further study on the English language Course. In some cases, an alternative study plan may involve additional time and expenditure with regard to tuition and accommodation fees.

#### 14. English language admissions criteria

- a. Offers are made to Students for both English language and academic Courses on the basis of the certification provided by the Students that they meet the admissions criteria. If, however, the results from the tests and assessment procedures on arrival provide clear evidence that a Student's actual level of English language proficiency is significantly lower than claimed and lower than that required for their designated Course or for visa entry purposes, then the Student will be formally advised of the results and of their options.
- b. Where 14a applies, Students will not be allowed to proceed with their original Course and will be advised as to possible alternatives. Such alternatives may include:
  - i. an alternative study plan which may involve additional time and expenditure up to £1,000 with regard to tuition and further accommodation fees; or
  - ii. if the English Language level is below the level for visa entry purposes then the Student will have to return home.

#### $15. \ Behaviour, welfare and attendance$

- By signing the application form, the Student consents to NUL requesting and receiving any relevant information from any University's chool, service or centre concerning the Student's behaviour, welfare and attendance, and to allow the efficient operation of the Centre.
- b. If the Student has welfare and/or pastoral problems or concerns, the Student should in the first instance refer to the NUL Student Handbook or contact the Head of Student Services or the Student Services team.
- c. By signing the application form the Student agrees to adhere to the NUL campus Code of Practice.

#### 16. Class times and sizes

- For all Courses, classes will normally be held Monday to Friday between the hours of 08:00 and 19:00 but NUL reserves the right to hold classes outside of these times.
- The maximum class size is normally 20 students for English for University Study and English language modules on academic Courses. However, where appropriate, classes may be combined for university style lectures.
- Lessons will take place in the form of classes, seminars, workshops and lectures. Academic subject class sizes will vary depending on the learning format (e.g. lecture, seminar, lab practicals).
- d. Examinations may be held in the evening, on weekends and public holidays, and at venues outside of the main centre.

#### 17. Holidays

- a. No regular classes will take place at NUL on recognised UK public holidays
- b. No refunds will be made for classes not taking place on these dates.
- On occasion examinations may be held on these dates. Term dates relevant to individual Courses are published in this brochure and no classes will take place outside these dates.

#### 18. Arrivals

- a. Students must arrive in the UK on the Saturday or Sunday before the Course start date and register and enrol at the Centre on the published start date.
   b. Late arrivals – NUL expects all Students to arrive and start their Course on the
- b. Late arrivals NUL expects all students to arrive and start their Course on the scheduled start date. However, NUL recognises that Students are sometimes delayed for unavoidable reasons (these would include, for example, cancellation of, or delays to, flights or other transport). In exceptional cases, the NUL campus will allow Students to arrive up to two weeks after the published start date for academic Courses and up to one week late on English language Courses. Unavoidable late arrivals must be approved in advance by the Head of Admissions of NUL as soon as the Student becomes aware that he or she will not arrive in time for the scheduled start date.
- If, due to late arrival, a new CAS has to be issued, there will be a charge for the issuing of the new CAS (as set out in paragraph 6c above).
- d. No discount or refund of fees will be given for late arrivals

#### 19. Accommodation

a. At the time of application to the Course, Students are invited to select their preferred accommodation. NUL aims to provide the accommodation as requested but, if this is not available, NUL reserves the right to provide an alternative type of accommodation. This will be charged at the published rate for such accommodation as set out on the fees page within this brochure. Terms and conditions 53

- b. Accommodation is allocated as per the instructions on the application form and upon receipt of the signed copy of the student's acceptance form and payment of the appropriate accommodation deposit (as evidenced by the Student's invoice). Under 18s are required to stay in NUL accommodation unless full details have been provided of alternative living arrangements with a named adult over the age of 21.
- Students will be sent a copy of the accommodation terms and conditions with their offer letter and are required to agree to them when returning the acceptance form.
- d. The accommodation deposit is described in the Offer Letter. Accommodation is guaranteed once the deposit has been paid, the student has returned a ticked and signed Acceptance Form, and the Student has received confirmation that the type of room they have requested is available.
- e. NUL accommodation is only available to Students who are registered on full time NUL Courses.
- Accommodation is not available to family members of Students (unless they are also registered on full-time Courses at NUL).
- g. NUL advises Students to insure their personal belongings. NUL shall have no liability for any loss, theft and/or damage to Students' personal belongings. NUL can provide details of insurance policies on request.
- h. Where a Course spans a holiday period accommodation fees will still be charged for those periods.
- The damage and sundry expenses deposit is to cover outstanding damages and repairs once the Student has vacated the property and/or any fines or damage charges incurred during the study period remaining unpaid at the time of the Student's departure.
- j. Breakages—Students are responsible for payment of any damage caused by them to property owned or occupied by the University (where applicable) or the NUL campus Students in residential accommodation may be required to sign an inventory on arrival and departure. The NUL campus reserves the right to recover costs for damage or exceptional cleaning from Students. Any damage which requires repairs and/or exceptional cleaning which occurs whilst the Student is living in the property or is required following the Student's departure will be charged to the Student separately at the going rate. Any damage discovered during the student's stay will be invoiced at that time and payment will be due immediately. Charges for damage discovered after departure will be deducted from the deposit payable by the Student as set out in paragraph 19i above. If the amount due is in excess of the deposit paid by the Student as set out in paragraph 19i above. If the amount due is in excess of the deposit paid by the Student shall pay any such amounts to NUL within 30 days of the date of the invoice.

#### 20. Accommodation fees

a. All accommodation fees for the entire duration of the accommodation booked must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit or debit card at least six weeks prior to the start date of the Course. If bank, credit or debit card charges are incurred by NUL. on such payments, where these charges have been incurred through no fault of NUL, these will be re-invoiced to the Student's account so that NUL receives the payment in full.

### 21. Accommodation changes or cancellation when a Student has arrived and moved into their Accommodation

- a. Residential/homestay accommodation In all cases except visa refusals, Students who wish to cancel their accommodation booking will be subject to the cancellation fees as set out in the copy of the accommodation terms and conditions they will have received with their Offer Letter.
- b. Students are bound by the terms and conditions of their accommodation contract.
- c. Full accommodation charges will apply during any notice period as outlined in the accommodation contract.
- d. No change to the type of accommodation arrangements will be made without the written permission of the Head of Student Services or the Centre Director. This permission will only be given in exceptional circumstances. If a Student makes a change to his/her accommodation arrangements or leaves accommodation provided by NUL without the prior written consent of the Centre Director, the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation.
- e. A Student under the age of 18 may only move to agreed alternative private accommodation where the Student's parent or guardian have certified to NUL that this is the case and that the provision of accommodation by NUL is no longer required. For the avoidance of doubt the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation in respect of the vacated property.
- f. Residential accommodation may not be available over the two week Christmas period to Students who are under 18 years old. The NUL campus can assist with alternative arrangements which may incur an additional charge.

#### 22. Airport pickups

- Airport pickups may be booked as specified earlier in this brochure. The airport
  pickup will be for the passenger named on the application form only or for
  named Students if Students agree in advance (and notify NUL) that they wish
  to share an airport pickup.
- Additional family members or chaperones accompanying the named passenger will be charged additional fees.
- c. The first 30 minutes of waiting time is included in the fee as specified in this brochure. Additional fees may apply for waiting periods longer than 30 minutes.
- d. Fees will only be refunded for 'missed pickups' if the Student informs NUL, by telephoning the NUL emergency telephone number (as publicised in the pre-departure guide), that their pickup will not be required or that they will be delayed before they leave the departure airport, or if they have arrived at their destination airport and the transfer is an os how, they telephone the NUL emergency telephone number (as publicised in the pre-departure guide), that their transfer is an os how before they leave the arrival airport.
- e. Airport transfer fees must be paid for at least 6 weeks prior to the course start date.
- f. Airport pickups are compulsory for students under 18, unless parents provide NUL with evidence that they have made alternative arrangements for the collection of their child from the UK entry airport. A similar compulsory delivery of students under 18 to their departure airport applies.

#### 23. Travel to the NUL campus

- NUL expects Students to assist NUL with its Green Travel Plan, as maybe reasonably required.
- Students may not bring cars to campus unless otherwise agreed in advance by NUL. Please contact NUL for further details of our Green Travel Plan.

### 24. Record keeping duties under TIER 4 Immigration rules (PBS)

- a. NUL is required to keep a copy of Students' passport, identity card for foreign nationals or United Kingdom immigration status document and Students' UK contact details.
- Under the TIER 4 Immigration rules (PBS) the sponsor licence holder will report to the Home Office in the following circumstances:
  - i. if the Student fails to enrol on the Course within the enrolment period;

- ii. If the sponsor licence holder stops being the Student's immigration sponsor for any other reason, for example, if the Student is withdrawn or moves into an immigration category that does not need an approved education provider;
- iii. if there are any significant changes in the Student's circumstances, for example, if the length of a course of study becomes shorter; or
- iv. if NUL has any suspicions that the Student is breaking any conditions attached to their permission.

#### 25. Medical treatment and accident insurance

- Acceptance by the Student (or by his/her parent or legal guardian if the Student is under 18), of a place to study at the NUL campus indicates that the Student (or parent/legal guardian if the Student is under 18):
   i. gives permission for the administration of first aid and appropriate
  - gives permission for the administration of first aid and appropriate nonprescription medication to the Student if required; and
     ii. if the Student is under 18, for NUL to recommend that the Student seeks
  - ii. if the Student is under 18, for NUL to recommend that the Student seeks medical, dental or optical treatment when required.
- b. All Students must maintain a valid and comprehensive medical and accident insurance policy for the duration of their stay, Students unable to provide evidence of adequate cover at the time of their application are required to take up the Uniplan Insurance cover as a condition of enrolment.

#### 26. Students who are under 18

- a. NUL strongly recommends that parents appoint a UK based guardian for international Students under 18 years of age.
- International students lines in openisor age.

  If parents are making their own arrangements for either guardianship services or a friend or family member in the UK to act as guardian to the Student, then evidence of these guardianship arrangements and contact details thereof must be supplied at time of confirmation.
- c. Parents of Students under 18 must sign a consent form authorising nominated NUL staff to act (on behalf of the parent) in the case of an emergency. They must also complete a medical information form. The forms will be included with the NUL offer documents and must be completed and returned to NUL at the confirmation stage. Confirmation documents will not be issued unless these forms are returned. Failure to return these forms could result in a Certificate of Acceptance for Studies not being issued.
- d. In the case of Students under 18, any reference in these Terms and Conditions to liability of Students shall also infer liability on the parents or guardian of the Student and such liability is joint and several.

#### 27. Student information

- Students agree that copies of their regular reports on their academic progress and performance can be supplied to parents, sponsors or agents without notification, by completing the student record section of the application form.
- Students agree that if NUL has serious concerns about their welfare, NUL can contact their parents or family members without notification. Consent is hereby given by the Student to the above until formally withdrawn in writing.
- c. Students and, if the Student is under 18, the Student's parents/guardians/ sponsors hereby consent that the Student's records and achievements, images and sound may be used for promotional purposes, by completing the student record section of the application form
- student record section of the application form.

  d. NUL is obliged to report visa status, attendance records and UK contact details to relevant UK government bodies and will do so in accordance with its legal obligations under relevant legislation (including under the Data Protection Act 1998).
- e. NUL may disclose information about the Student for the purposes of (without limitation):
  - the administration of justice;
  - ii. the administration of justice,
     iii. the exercise of any functions of either House of Parliament;
  - iii. the exercise of any functions conferred on any person by or under any enactment:
  - iv. the exercise of any functions of the Crown, a Minister of the Crown or a government department; and/or
  - v. the exercise of any other functions of a public nature exercised in the public interest by any person i.e. necessary for legitimate purposes and justified by the Data Protection Act.
- f. NUL will process personal information provided to it by Students in accordance with the Data Protection Act 1998 and any other applicable data protection legislation. For further information about how NUL handles and uses personal data please see NUL's Privacy Policy which can be viewed at www.intohigher.com/uk/en-gb/footer/legal-and-privacy.aspx.
  NUL will only use the personal information provided to it by Students in order
- NUL will only use the personal information provided to it by Students in order to provide and administer the course. Please note that personal datamay be shared between NUL and the university part ner where applicable, as necessary in order to provide and administer the course. Any personal data shared is in accordance with the Data Protection Act 1998 and with any other applicable data protection legislation. Students acknowledge and agree that by providing their personal details, NUL may also pass their personal data to external agencies or other selected third parties for the purposes of seeking participation in student surveys, undertaking academic audits or ensuring compliance with NULS regulatory responsibilities.

#### 28. Liability

- Subject to the following, NUL (including its staff and/orrepresentatives) shall have no liability to the Student for any loss, damage, costs or expenses arising under or in connection with these Terms and Conditions except where such loss or damage is directly caused by NUL (or its staff or representatives).
- b. Where such loss or damage is directly caused by NUL (or its staff or representatives), NUL's liability shall, subject to the following, be limited to 150% of all fees paid or payable by the Student to NUL.
- 150% of all fees paid or payable by the Student to NUL.

  Nothing in these Terms and Conditions shall exclude or restrict NUL's liability for death or personal injury resulting from its negligence or fraudulent misrepresentation or in any other circumstances where liability may not be so limited under any applicable law.
- NUL shall have no liability for failure or delay to supply the Course and/or any service contemplated by these Terms and Conditions due to circumstances beyond its reasonable control.

#### 29. Disclaimer

- a. This brochure is prepared in advance of the academic year to which it relates. The information is correct at the time of going to press and the Courses and a services described herein are those which NUL is planning to offer. However, NUL reserves the right, to amend, add or remove any, Course and/or services set out in this brochure and/or the time table, delivery, content syllabus and assessment of such Courses. The University (where applicable) also reserves the right to amend the regulations governing those Courses without prior notice. NUL therefore strongly recommends that immediately prior to making any application to NUL or accepting any offer from NUL. Students should refer to the most tup-to-date version of the Course descriptions and specifications and the regulations on the NUL website.
- NUL also reserves the right to make variations to the contents and methods
  of delivery of the Courses and services, to discontinue, Courses and services,
  and to combine and merge Courses, if such action is reasonably considered to
  be necessary by NUL.

- c. Applicants to NUL Courses will be notified as soon as practicable of any material changes likely to have a bearing on their application, such as cancellation of, or major modification to Courses of freed, changes to accommodation provision or fees and charges to be levied by the university partner where applicable.
- d. NUL, in marketing its Courses, aims to comply with the British Code of
- Advertising Practice issued by the Advertising Standards Authority.

  e. Applications to universities for undergraduate or postgraduate courses are governed solely by the applicable terms and conditions of that university, and not by these Terms and Conditions.

#### 30. Equal opportunities

- NUL operates an equal opportunities admissions policy. It aims to ensure that no applicant will receive less favourable treatment on the grounds of age, sex, maritals tatus, race, colour, rationality, ethnic origin, sexual orientation, or political or religious belief.
- NUL welcomes applications from candidates with disabilities.

#### 31. Entire agreement

- These Terms and Conditions and the Offer Letter constitute the entire
  agreement between NUL and the Student for the provision of English
  language Courses and/or academic Courses and any other NUL Course.
- These Terms and Conditions supersede any promises, representations, warranties – whether written or oral – made by or on behalf of one party to the other.

#### 32. Changes to these Terms and Conditions

 NUL reserves the right to vary these Terms and Conditions without the consent of the Student at any time prior to entering into a contract with the Student. In such circumstances, NUL will provide a revised set of Terms and Conditions

#### 33. Transfer of these Terms and Conditions

a. NUL may assign, transfer, or sub-contract in whole or in part some or all of the benefit and/or burden of these Terms and Conditions.

#### 34. Severance

a. If any court or competent authority finds that any provision of these Terms and Conditions (or part of any provision) are invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of these Terms and Conditions shall not be affected.

#### 35. Governing law and jurisdiction

- a. The formation, existence, construction, performance, validity and any dispute (including non-contractual disputes) arising out of or in connection with the subject matter or formation of these Terms and Conditions shall be governed by and construed in accordance with English law.

  b. The English Courts will have exclusive jurisdiction to settle any disputes
- The English Courts will have exclusive jurisdiction to settle any disputes (including any non-contractual disputes), which may arise out of or in connection with these Terms and Conditions. Students and NUL agree to submit to the exclusive jurisdiction of the English Courts.

#### 36. Other fees

a. Textbooks – Textbooks and/or appropriate Course materials will be supplied to Students on enrollment for International Foundation, Graduate Diploma, English for University Eduy or Pre-sessional English Courses. Students will be invoiced for the textbooks and/or appropriate Course materials immediately following receipt by NUL of the Student's acceptance of the offer of a place on the Course and such invoice is payable at least six weeks before the start date of the Course. The approximate cost of textbooks and/or appropriate Course materials will be £190 per academic Course £1 term, £250 per academic Course (4 term) and £70 per term for the English for University Study.

#### 37. University placement and progression

- a. Students who pass the NUL Foundation but do not meet the criteria for progression onto fur ther study at Newcastle University London may, at NUL's sole discretion receive a refund of all tuition fees paid if, having compiled with NUL staff advice with regard to their university application, they have not been offered a place at a UK university on a course appropriate to their qualification.
- b. Students who successfully complete the NUL Foundation, Diploma or Graduate Diploma and who meet the individual entry requirements of Newcastle University London for their chosen degree will be permitted to progress onto their course provided they have received a conditional offer and met the terms of that offer and any other University entry requirements.

#### 38. Behaviour, welfare and attendance

By signing the application form the Student agrees to adhere to Newcastle University London's Disciplinary and Attendance Policy, which requires attendance of at least 55%. The student should refer to the Disciplinary and Attendance Policy provided at induction. Students will be registered with Newcastle University and will therefore be required to abide by the rules and regulations of Newcastle University.

#### 39. Damage and sundry expenses deposit

a. All Students will be required to pay a damage and sundry expenses deposit of £500 which will be invoiced at the time of booking their course and shall be payable at least six weeks prior to the start date of the Course. Such deposit is refundable at the end of the Course minus any costs not already paid in Centre for any damages, exceptional cleaning or fines which have been incurred either to the residential/homestay accommodation or the premises and/or facilities which are discovered during occupancy or once an inspection has taken place after the Student's departure. The NUL campus will repay any monies owing within 60 days of the Student's final Course end date.

This information is available in different formats. Please contact us to request a copy.

# **Dates and prices**

#### **Undergraduate degree programmes**

Dates	Tuition price
BSc Honours in International	BSc Honours in
Business Management	International Business
(3-year programme)	Management
Mon 28 Sep 2015-Fri 17 Jun 2016	£12,680 (2015)
BSc Honours in Accounting	- for international
and Finance	students
Sep 2016*	£9,000 (2015)
BSc Honours in International Management and Marketing Sep 2016*	- for European and UK students

Please contact the Admissions Office for term dates and tuition prices for degree programmes starting in September 2016.

#### Postgraduate degree programmes

MSC International Business	MSc International
Management	Business Management
Mon 28 Sep 2015-Fri 23 Sep 2016	£16,475 (2015)
MSc Banking and Finance Sep 2016*	– for international students
MSc International Marketing Sep 2016*	£5,500 (2015) – for European and UK students

<sup>\*</sup> Please contact the Admissions Office for term dates and tuition prices for degree programmes starting in September 2016.

## International Foundation, International Diploma and International Graduate Diploma

,	Dates	Tuition p	rice
Mon 21 Sep 2015-Fri 11 Dec 2015 Mon 04 Jan 2016-Fri 18 Mar 2016 Mon 04 Apr 2016-Fri 10 Jun 2016 Mon 13 Jun 2016-Fri 02 Sep 2016 January start (3 term) Mon 04 Jan 2016-Fri 18 Mar 2016 Mon 04 Apr 2016-Fri 10 Jun 2016	Mon 21 Sep 2015-Fri 11 Dec 2015 Mon 04 Jan 2016-Fri 18 Mar 2016		£16,900 £21,360
Mon 04 Jan 2016-Fri 18 Mar 2016 Mon 04 Apr 2016-Fri 10 Jun 2016	Mon 21 Sep 2015–Fri 11 Dec 2015 Mon 04 Jan 2016–Fri 18 Mar 2016 Mon 04 Apr 2016–Fri 10 Jun 2016		
	Mon 04 Jan 2016–Fri 18 Mar 2016 Mon 04 Apr 2016–Fri 10 Jun 2016		

English for University Study						
Tuition pr	ice					
Per term	£4,460					
	Tuition pr					

#### Accommodation prices - degree programmes

Scape East Mile	CHU		
Start dates	Studio	Studio+	Studio++
September (Undergraduate)	£10,564	£11,704	£13,224
September (Postgraduate)	£14,456	£16,016	£18,096
The Craft Buildin	ng		
Start dates	Classic en suite	Premium en suite	Premium studio
September (Undergraduate)	£8,436	£8,816	£10,564
September (Postgraduate)	£11,544	£12,064	£14,456
Stratford ONE			
Start dates	En suite		
September (Undergraduate)	£7,790		
September (Postgraduate)	£10,660		

The block accommodation prices do not include the cost of meal plans, which are available on a half-board basis for £80 per week.

#### Accommodation prices - International Foundation, International Diploma and International Graduate Diploma

Scape East Mile End*			
Start dates	Studio	Studio+	Studio++
September (3 term)	£10,564	£11,704	£13,224
September (4 term)	£13,900	£15,400	£17,400
January (3 term)	£9,730	£10,780	£12,180
The Craft Building			
Start dates	Classic en suite	Premium en suite	Premium studio
September (3 term)	£8,436	£8,816	£10,564
September (4 term)	£11,100	£11,600	£13,900
January (3 term)	£7,770	£8,120	£9,730
Stratford ONE			
Start dates	En suite		
September (3 term)	£7,790		
September (4 term)	£10,500		
January (3 term)	£7,175		

<sup>\*</sup> The block accommodation prices do not include the cost of meal plans, which are available on a half-board basis for £80 per week.

#### Accommodation prices -English for University Study

Scape East Mile End*				
Start dates	Studio	Studio+	Studio++	
September	£3,336	£3,696	£4,176	
January	£3,336	£3,696	£4,176	
April	£3,058	£3,388	£3,828	
June	£2,780	£3,080	£3,480	
The Craft Bu	The Craft Building			
Start dates	Classic	Premium	Premium	
	en suite	en suite	studio	
September	£2,664	£2,784	£3,336	
January	£2,664	£2,784	£3,336	
April	£2,442	£2,552	£3,058	
June	£2,220	£2,320	£2,780	
Stratford ONE				
Start dates	En suite			
September	£2,460			
January	£2,460			
April	£2,255			
June	£2,050			

<sup>\*</sup> The block accommodation prices do not include the cost of meal plans, which are available on a half-board basis for £80 per week.

## English language courses accommodation notes

The prices for both residential and homestay accommodation cover tuition periods only. If your course or study plan spans a vacation period, the accommodation must be paid for during the vacation period as well. Homestay accommodation is only available during vacations by special request and is not guaranteed. A supplement may be payable over the two-week Christmas period. If you wish to leave your belongings with the host family during a vacation period, the full weekly amount will be payable. Please see the terms and conditions on page 53 of this brochure for information regarding the availability of residential accommodation over the Christmas period for under 18 students.

#### Weekly accommodation prices

These prices will apply for addition weeks e.g. during holidays			
Accommodation	Prices until	Prices from	
options	Fri 18 Sep	Sat 19 Sep	
	2015	2015	
Homestay (average)	£210 per week	£210 per week	

#### Notes

Prices are valid for all bookings confirmed and paid for after **01 January 2015**, until further notice.

Dates and prices 55

#### Other fees

Airport pickup	
Airport	Price
London Stansted	£155
London Heathrow	£125
London Gatwick	£140
Course-related fees	
Enrolment fee*	£150
Textbooks (3 term)	£190
Textbooks (4 term)	£250
Textbooks (English for University Study)	£80
iPad fee (where applicable)	£300

Per academic programme (only university preparation courses), charged upon confirmation.

Please see clause 36 of the terms and conditions on page 53 for further details of course-related fees.

#### **Public holidays**

2015	2016
<b>New Year holiday</b>	<b>New Year holiday</b>
Thu 01 Jan 2015	Fri 01 Jan 2016
<b>Good Friday</b>	<b>Good Friday</b>
Fri 03 Apr 2015	Fri 25 Mar 2016
<b>Easter bank holiday</b>	<b>Easter bank holiday</b>
Mon 06 Apr 2015	Mon 28 Mar 2016
<b>May Day holiday</b>	May Day holiday
Mon 04 May 2015	Mon 02 May 2016
<b>Spring bank holiday</b>	Spring bank holiday
Mon 25 May 2015	Mon 30 May 2016
<b>Summer bank holiday</b>	Summer bank holiday
Mon 31 Aug 2015	Mon 29 Aug 2016
<b>Christmas Day</b>	<b>Boxing Day</b>
Fri 25 Dec 2015	Mon 26 Dec 2016
Boxing Day	Christmas Day
Mon 28 Dec 2015	Tue 27 Dec 2016
(substitute day)	(substitute day)

#### **Uniplan insurance**

Uniplan Insurance is a comprehensive insurance policy prepared especially for international students in the UK to cover loss of personal possessions as well as travel, health and medical claims. Full travel, health and medical insurance is mandatory for all international students studying any course at Newcastle University London and for European students studying a university preparation or English language course, and Uniplan Insurance will automatically be added to your course fees unless you show that suitable alternative cover has been provided. We strongly recommend however that all students have insurance. Please contact newcastlelondon@ncl.ac.uk for further information about suitable insurance packages. Newcastle University London is an appointed representative of Endsleigh Insurance Services Ltd which is authorised and regulated by the Financial Conduct Authority. This can be checked on the Financial Services Register by visiting its website at: www.fca.org.uk/register

Period of cover	Cost Standard	Cost Premium
Up to 1 month	£66.40	£73.04
Up to 6 weeks	£77.51	£85.26
Up to 2 months	£88.62	£97.47
Up to 3 months	£121.99	£134.18
Up to 4 months	£144.25	£158.66
Up to 5 months	£173.15	£190.45
Up to 6 months	£195.36	£214.88
Up to 12 months	£356.95	£392.65
Up to 13 months	£384.41	£422.85
Up to 18 months	£465.82	£512.40
Up to 24 months	£528.29	£581.11

#### Cover

Item	Maximum sum insured Standard	Maximum sum insured Premium
All medical emergencies expenses (including repatriation)	£2,000,000	£2,000,000
Emergency dental treatment	£500	£500
Funeral costs in the UK	£5,000	£5,000
Family travel cost to the UK in event of death	£3,000	£3,000
Personal total disablement	£25,000	£25,000

Item	Maximum sum insured Standard	Maximum sum insured Premium
Luggage	£1,000	£1,000
Passport, tickets and passes	£500	£500
Personal money	£100	£100
Single article limit	£200	£1,000
Valuables total	£300	£1,000
Personal liability	£1,000,000	£1,000,000
Overseas legal expenses and assistance	£10,000	£10,000
Course fees	Up to £14,000	Up to £14,000
Cancellation or curtailment charges	£3,000	£3,000
Excess	£50	£50

#### **Principal exclusions**

#### General

The first £50 of each and every claim per incident made by each insured person except for claims under personal liability, personal accident and legal expenses where no excess applies. This policy is not available to anyone aged 66 or over.

#### Cancellation or curtailment charges and course fees

Any circumstances known prior to booking the trip that could reasonably be expected to give rise to a claim.

#### Emergency medical and other expenses

Treatment or surgery which in the opinion of the medical practitioner in attendance can wait until your return home. Medication, which prior to departure is known to be required.

#### Baggage and personal money, passport and documents

Valuables left unattended at any time unless in a safety deposit box or in your locked accommodation. Personal money or your passport if left unattended at any time unless in a safe, a safety deposit box or in your locked accommodation.

#### Want to find out more?

If you would like to find out more about any of our courses or services, please visit our website. You can also contact us via email or phone, or visit one of our education counsellors in your home country.

## Newcastle University

#### **Enquiries and applications**

#### Newcastle University London Admissions

One Gloucester Place Brighton East Sussex BN1 4AA

United Kingdom

T: +44 1273 876040 E: newcastlelondon@ncl.ac.uk

#### Campus contact details

**Newcastle University London** 

102 Middlesex Street London E1 7EZ United Kingdom

T: +44 20 7059 4400 E: newcastlelondon@ncl.ac.uk

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Education provider sponsor number CKTK52NUO





Education counsellor's stamp

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