**Test taker’s name:** …………………………………………………**Submission** **date:**……………………………………

I have registered for an IELTS for UKVI exam dated ……....../…........./………...with British Council Thailand at test

venue………………………….…..……….Thai Identification Number / Passport Number…….………………………..…………

Unfortunately, I cannot attend the examination on the stated date and would like to cancel it. I wish to receive a refund for the examination as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **Registered before 1 Sep 23** | **UKVI on Paper** | **UKVI on Computer** | **Life Skills (A1,B1)** |
| More than 14 days: Receive 75% refund |  5,782 THB |  5,782 THB |  4,350 THB |
| Within 14 days but > 2 days: Receive 50% refund |  3,855 THB |  3,855 THB |  2,900 THB |
| Within 2 days before exam date: Receive 25% refund |  1,928 THB |  1,928 THB |  1,450 THB |

|  |  |  |  |
| --- | --- | --- | --- |
| **Registered from 1 Sep 23 onwards** | **UKVI on Paper** | **UKVI on Computer** | **Life Skills (A1,B1)** |
| More than 14 days: Receive 75% refund |  5,992 THB |  5,992 THB |  4,725 THB |
| Within 14 days but > 2 days: Receive 50% refund |  3,995 THB |  3,995 THB |  3,150 THB |
| Within 2 days before exam date: Receive 25% refund |  1,998 THB |  1,998 THB |  1,575 THB |

Attached herewith is payment reference number..................................payment dated........./.........../…….. of ……..…...Baht

**Refund Method**

Credit Card
(Kindly note that the refund will be credited to the same card as used for registration)

Telephone no:................................................................. Email…..............................................................................................

Signature (test taker): …………………………………….…………… Date:…........…../……...…….../………….…...

***For Test Centre use only***

CS name:…………………………………………….… Date: ………………………………………………………….

Operations name:……………………………………… Date received / processed:………………………………